ALAMO RMA

Alamo Regional Mobility Authority

"Moving people faster"

AGENDA

ALAMO REGIONAL MOBILITY AUTHORITY
REGULAR BOARD OF DIRECTORS MEETING

Alamo Area Council of Governments
8700 Tesoro Drive, Suite 100
San Antonio, Texas
May 13, 2010
1:00 p.m.

PUBLIC COMMENT

Individuals may sign up to speak on any item shown below on the agenda. Individuals interested in speaking must sign up to speak prior to the item being placed in consideration before the Board of Directors. Speakers are allotted no more than 3 minutes to speak and time is not transferable between speakers. Any comments, which do not address a specific agenda item, must be made during the Citizens' Communications portion of the agenda, provided the individual has signed to speak prior to this period starting.

1) Call meeting to order

2) Approval of minutes from the Regular Board of Directors Meeting of April 15, 2010

3) Discussion and appropriate action on a resolution approving the authorized signatories for accounts maintained at Frost Bank (Terry Brechtel/Milo Nitschke) (Resolution No. 10-23)

4) Discussion and appropriate action on a resolution approving the selection of a computer software firm and approval of a contract to provide accounting and financial management software for project management and cost accounting (Terry Brechtel/Milo Nitschke) (Resolution No. 10-24)

5) Discussion and appropriate action on a resolution authorizing negotiation and execution of a second amendment to the project development agreement with the Texas Department of Transportation for certain additional costs for the US 281/Loop 1604 Interchange Project and redirection of funding from previously executed Financial Assistance Agreements (Terry Brechtel/Milo Nitschke) (Resolution No. 10-25)

6) Discussion and appropriate action on the financial statements for the period ending April 30, 2010 and Fiscal Year 2010 operating budget status report (Terry Brechtel / Carrie Conner)

7) Executive Director's Report
   - A) Board Calendar and notification of upcoming events
   - B) Status report on GEC work authorizations
   - C) Monthly Update on US 281/1604 Interchange Project
   - D) Monthly Update on US 281 Super Street Project
   - E) Monthly Update on Loop 1604 Super Street Project
   - F) Monthly Update on US 281 Environmental Impact Statement
   - G) Monthly Update on Loop 1604 Environmental Impact Statement
   - H) Legislative Update

8) Citizens' Communications (citizens must sign the register to speak)

9) Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code

- At any time during the meeting of the Alamo RMA Board of Directors, the Board may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security) under Chapter 551 of the Texas Government Code:

  A. Subsection 551.071(1). Consultation with Attorney – Consultation with, and advice from legal counsel concerning pending/contemplated litigation, including but not limited to *Aquifer Guardians in Urban Areas and Texans Uniting for Reform and Freedom v. United States Federal Highway Administration et. al*, settlement offers and negotiations, and other legal issues.

  B. Section 551.074. Personnel Matters – Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

  C. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

10) Adjournment

NOTES

Agenda item numbers are assigned for ease of reference only, and do not necessarily reflect the order of their consideration by the Alamo RMA Board of Directors.

ALAMO REGIONAL MOBIITY AUTHORITY ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: Entrance to Alamo Area Council of Governments is accessible through the main entrance at 8700 Tesoro Drive. Parking spaces reserved for the disabled are located at the main entrance. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact Gayle McDaniel at (210) 495-5256 at least two working days prior to the meeting so that appropriate arrangements can be made.

Presenters with audiovisual needs are requested to contact Gayle McDaniel at (210) 495-5256, at least two working days prior to the meeting.

Posted at the Bexar County Courthouse and the Alamo RMA Administrative Offices (1222 N. Main, Ste 1000) at 12:00 p.m., Friday, May 7, 2010

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors
From: Terry M. Brechtel, Executive Director TMB
Copies: File
Date: Wednesday, May 5, 2010

Agenda Item 2: Approval of Minutes

The minutes for the April 15, 2010 regular meeting of the Alamo RMA Board of Directors Meeting are attached for your review and consideration.

Staff recommends approval of these minutes.

Alamo Regional Mobility Authority
1222 N. Main Avenue, Suite 1000 San Antonio, Texas 78212
(210) 495-5256 (210) 495-5403 Fax
www.AlamoRMA.org

Page Intentionally Blank

Alamo Regional Mobility Authority

Meeting April 15, 2010, 1:00p.m.,
Al J. Notzon III Conference Room
Alamo Area Council Of Governments, at 8700 Tesoro Drive.

Minutes

1. **Call meeting to order.** Chairman Thornton called the meeting to order at 1:05 p.m. All Board members present.

2. **Swearing-in of the following to the Board of Directors of the Alamo Regional Mobility Authority (i) Dr. William E. Thornton for a term of office to expire on February 1, 2012, (ii) James R. Reed for a term of office to expire on February 1, 2012, (iii) Robert G. Rodriguez for a term of office to expire on February 1, 2011, (iv) Reynaldo Diaz for a term of office to expire on February 1, 2012, (v) Christel Villarreal for a term of office to expire on February 1, 2011.** Terry Brechtel introduced District Clerk Margaret Montemayor. Chairman Thornton stated that there was a citizen signed up to speak. Nikki Kuhns stated that in November 2005 the voters defeated a proposal for six year terms and she is asking that the RMA not re-appoint Thornton, Reed, and Diaz. T. Brechtel asked the Board members being sworn in to stand. The Statement of Officer was given. Chairman Thornton stated that he had filed his statement with the Governor's Office as required by law. The Oath of Officer was then given.

3. **Discussion and appropriate action on a resolution approving the selection of a depository bank and approval of a contract to provide bank depository services (Terry Brechtel/Milo Nitschke) (Resolution No. 10-21).** R. Rodriguez stated that he had requested an opinion from outside counsel regarding the proposal submitted by Wells Fargo and the employment by his daughter at that bank and he had received an opinion and filed the appropriate documents for disclosure. T. Brechtel stated that the documents are on the RMA website. R. Rodriguez removed himself from the discussion. R. Diaz stated that he was notified by R. Rodriguez of the potential conflict before the discussions had begun and that R. Rodriguez did not participate in the discussions during the Finance Committee meeting. T. Brechtel thanked the banks for their proposals. M. Nitschke made a power point presentation (see attached). M. Nitschke stated that state law requires an RFP process every 5 years and we are following that guidance with the existing contract expiring May 1, 2010. M. Nitschke reviewed the timeline, stated that 4 proposals were received from Broadway Bank, Capital One, Frost Bank and Wells Fargo. He reviewed the evaluation factors, the members of the review committee, the RMA needs, the short response time needs, and the scoring and ranking. M. Nitschke stated that the staff recommendation is the selection of Frost Bank. Tom Frost stated that they appreciate the business and partnership and want to continue the high level relationship. *R. Diaz made the motion to approve the resolution as presented to the Board, R. Thompson made the second.* Chairman Thornton stated that there is a balance between relationships and institutional processes and structures and with a working daily balance of $14.5 million we want an open and fair process. R. Diaz stated that he felt most comfortable with Frost because of the access to decision-makers and the existing relationship. R. Thompson thanked the committee and raised a question regarding the liabilities of the parties in both agreements and there was a discussion with Tom Frost regarding this language. R. Thompson also asked about the difference between the Federal Reserve or the Home Loan Bank and Tom Frost stated that they like to ensure that there is the option to use either one to settle securities, that it will not be split between the two. C. Villarreal stated that the access to individuals as a factor make it prejudicial to non-San Antonio banks and we might miss out on other banks. R. Diaz stated that the access to

individuals does not necessarily require that they be located in San Antonio and we want access and it is important to the RMA to be able to respond quickly in the event of an emergency. *All voted in favor.*

4. **Approval of minutes from the Regular Board of Directors Meeting of March 11, 2010.** *R. Thompson made the motion to approve the minutes as presented to the Board.* J. *Reed seconded. Motion passed by a unanimous vote.*

5. **Discussion and appropriate action on a resolution to authorize execution of the U.S. 281 North/Loop 1604 Interchange Project Design/Build Comprehensive Development Agreement between the Alamo RMA and Williams Brothers Construction Co., Inc. (Terry Brechtel/Pat Irwin) (Resolution No. 10-20).** T. Brechtel introduced Pat Irwin who made the power point presentation (see attached) and addressed the segments description, map, team members, maximum price and adjustment thereto, the major terms of the CDA, oversight and structure, project budget, and additional specific line items. T. Brechtel stated that the RMA has been working on this for over a year and with the partnership with FHWA and TxDOT and with help from the GEC which added value to the process. T. Brechtel stated that the staff was led by Pat Irwin and thanked the board for their support of this process and the RMA has a Project Development Agreement with TxDOT that outlines certain requirements of the Alamo RMA. T. Brechtel stated that there was no representative from Williams Brothers in the audience and Frank Holzmann stated he had no comments. *J. Reed made the motion to approve the resolution as presented to the Board, R. Thompson made the second.* Chairman Thornton stated that this is a large project which will address immediate needs to solve congestion and safety. J. Reed stated that this item had been reviewed by the Planning Committee and asked Pat Irwin why the winning proposer was so much less than the next highest amount. P. Irwin stated that there are a lot of intangibles in the bid and that Williams Brothers is ready to start work and they have a presence in San Antonio. Chairman Thornton asked if they were the builder of 281/410 and was it ahead of schedule. Frank Holzmann answered yes and he thought they finished it ahead of schedule. Chairman Thornton stated that they were neat and fast. R. Thompson stated that the staff had the confidence to take positions at the end of the procurement process to require the contract to proceed without additional changes proposed by the contractor and thanked the staff and Terry as the leader. R. Rodriguez asked about the penalties and liquidated damages and P. Irwin explained the difference between substantial completion, when the roadway is open and safe to use, versus punch list items required to achieve final acceptance and they have 90 days to complete the punch list and paper work. R. Rodriguez asked about the insurance required for the design/builder and was it Best AA rated. T. Brechtel stated that the CDA required a rating of A- or better, Class VIII or better. *All voted in favor.* J. Reed asked Frank Holzmann about where the cost savings would come from and Frank stated that the ARRA funds are spent first and then Proposition 14.

6. **Discussion and appropriate action on a resolution approving an Interlocal Agreement with the Texas Department of Transportation for the materials inspection and testing services relating to the US 281 Super Street (Terry Brechtel/Pat Irwin) (Resolution No. 10-22).** T. Brechtel introduced the item and P. Irwin made a presentation and described the Interlocal Agreement with TxDOT for materials inspection and testing and stated that the agreement is similar to the

one for the 281 Super Street. *R. Thompson made the motion to approve the resolution as presented to the Board, R. Rodriguez made the second.* Chairman Thornton stated that these agreements reflect the maturing of the relationship between the RMA and TxDOT. A. Downey asked if the agreement provides for a means of reimbursement and P. Irwin stated that the costs would be paid by the RMA out of the project budget. *All voted in favor.*

7. **Discussion and appropriate action on the financial statements for the period ending March 31, 2010.** C. Conner made a brief presentation on the balance sheet, statement of capitalized costs, statement of cash flow, and statement of revenues, expenses and changes in fund deficit. C. Conner noted that the variances were due to staff changes and the overlap of maternity leave and the temporary hire. *R. Rodriguez made the motion to accept the Financial Statements as presented to the Board. J. Reed seconded.* R. Rodriguez asked about the listing of salaries and the six month period shown and C. Conner confirmed that this was fiscal year actual versus budgeted actual. *All voted in favor.* R. Thompson asked about the reference to the projects as toll projects in the financials and there was a discussion with the Board and T. Brechtel regarding this issue and that as long as the TIP/STIP shows these projects as toll projects due to the financial constraint requirement, the RMA should show them the same way. T. Brechtel stated that TxDOT has shown these as toll projects and the Alamo RMA has the right of first refusal and that if other funds are located we will use them.

8. **Executive Director's Report.** T. Brechtel reviewed the calendar, the public meetings and presentations and the consultants' activities reports. Jim Robertson with Jacobs, the consultant for the 281 EIS, made a power point presentation on the 281 EIS and the upcoming April 29th public meeting. J. Robertson stated that the EIS is bringing forward 3 alternatives for detailed analysis in the draft EIS. R. Rodriguez asked how these alternatives would be paid for and when would the Finance Committee be briefed on the costs. T. Brechtel stated that the discussions would begin this summer and would include managed lanes which are currently being used in Houston as well as high level discussions on cost and financing. R. Thompson asked if the EIS is on schedule or do they anticipate any problems in the schedule. J. Robertson answered that they are on schedule and do not anticipate any problems. R. Thompson asked about interns and J. Robertson stated that they are working with UTSA and will have 4 interns this summer and are in the process of advertising. R. Thompson thanked him and stated that he would like the interns to share their experiences at the end of the summer. R. Thompson asked about the potential impact from the MPO growth assumptions for 2035 and J. Robertson showed a map with the project area and the surrounding counties with projected growth and impacts. J. Robertson stated that VIA has told the RMA that there will not be light rail in the near future but the RMA should include it in the envelope for planning purposes and in the near term they will be looking at park and ride. Chairman Thornton asked about the effect from this no growth scenario adopted by the MPO. T. Brechtel stated that VIA has sent a letter challenging transit ridership assumptions and J. Robertson stated that the federal regulations require that we use the MPO model. R. Thompson stated that since the EIS accommodates 2035 that it puts our study at risk, J. Robertson stated that since FHWA requires that the EIS be consistent with the MPO planning model and there is recent guidance from FHWA that for sub-areas the study can look at different numbers and disaggregate for more detailed analysis that the indirect effects could include growth and whether proposed improvements induce growth. Chairman Thornton asked the Planning Committee to

assess how to bring this to the MPO Board's attention. J. Reed stated that at the 1604 EIS public meeting it was noted that each lane on 1604 carries approximately 20,000 vehicles per day in one direction and asked how this is calculated for 281 and J. Robertson stated that they are estimating one additional lane in each direction is needed to accommodate the difference in traffic projections.

9. **Citizens' Communications.** None.

10. **Executive Session.** There was no Executive Session.

11. **Adjournment.** There being no further actions for the Board, Chairman Thornton called the meeting to adjournment at 3:10 p.m.

APPROVED:

_____

DR. WILLIAM E. THORNTON, CHAIRMAN

DATE ADOPTED: 5/13/2010

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on April 15, 2010.

ATTEST: _____

REYNALDO L. DIAZ, JR
SECRETARY/TREASURER

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors
From: Terry M. Brechtel, Executive Director TMB
Copies: File
Date: Wednesday, May 5, 2010

Agenda Item 3: Discussion and appropriate action on a resolution approving the authorized signatories to the Frost Bank accounts

This action item will approve the authorization for the following members of the Board of Directors and staff of the Alamo RMA as authorized signatories on Alamo RMA bank accounts: William E. Thornton, Chairman; Reynaldo L. Diaz, Jr., Secretary/Treasurer; Terry M. Brechtel, Executive Director; and Milo Nitschke, Chief Financial Officer.

Staff recommends approval of this action.

Alamo Regional Mobility Authority
1222 N. Main Avenue, Suite 1000 San Antonio, Texas 78212
(210) 495-5256 (210) 495-5403 Fax
www.AlamoRMA.org

Page Intentionally Blank

GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
ALAMO REGIONAL MOBILITY AUTHORITY

RESOLUTION NO. 10-23

WHEREAS, the Alamo Regional Mobility Authority ("Alamo RMA") was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process of 46 Tex. Admin. Code § 26.01 *et. seq.* (the "RMA Rules"); and

WHEREAS, the Alamo RMA requires that bank accounts be maintained for the receipt, maintenance and disbursement of funds to be administered by the Alamo RMA; and

WHEREAS, the Board of Directors has previously authorized the establishment of banking arrangements for the receipt, maintenance, and disbursement of Alamo RMA funds; and

WHEREAS, in the interest of efficient operations of the authority it would be beneficial to include the following members of the Board of Directors and staff of the Alamo RMA as authorized signatories on Alamo RMA bank accounts: William E. Thornton, Chairman; Reynaldo L. Diaz, Jr., Secretary/Treasurer; Terry M. Brechtel, Executive Director; and Milo Nitschke, Chief Financial Officer;

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Alamo RMA hereby authorizes William E. Thornton, Chairman; Reynaldo L. Diaz, Jr., Secretary/Treasurer; Terry M. Brechtel, Executive Director; and Milo Nitschke, Chief Financial Officer to act as signatories on all Alamo RMA accounts; and

BE IT FURTHER RESOLVED, that the Chairman and Executive Director are authorized to take such actions as are necessary to include these named individuals as signatories to Alamo RMA accounts.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 13th day of May, 2010.

Submitted and reviewed by:

Terry M. Brechtel
Executive Director for the Alamo
Regional Mobility Authority

Approved:

William E. Thornton
Chairman, Board of Directors
Resolution Number 10-23
Date Passed 05/13/10

Page Intentionally Blank

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors
From: Terry M. Brechtel, Executive Director TMB
Copies: File
Date: Wednesday, May 5, 2010

Agenda Item 4: Discussion and appropriate action on a resolution approving the selection of a computer software firm and approval of a contract to provide accounting and financial management software for project management and cost accounting

This action item will approve the selection of Ziegner Technologies, Inc. to provide accounting and financial management software for project management and cost accounting.

Staff issued the request for proposals on January 15, 2010 and received eight responses.

The proposals were scored based upon cost; experience; firm stability; consultation, support and training service; functionality; HUB/DBE commitment; and warranty, source code and disaster recovery.

Based upon the evaluation of the RFP responses, staff recommends that the proposal received from Zienger Technologies, Inc. is the one that is the most advantageous to the Alamo RMA and that the Executive Director is authorized to execute the contract in substantially the form attached to the resolution. The value of the contract is within the fiscal year 2010 operating budget.

Staff recommends approval of this action.

Alamo Regional Mobility Authority
1222 N. Main Avenue, Suite 1000 San Antonio, Texas 78212
(210) 495-5256 (210) 495-5403 Fax
www.AlamoRMA.org

Page Intentionally Blank

GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
ALAMO REGIONAL MOBILITY AUTHORITY

RESOLUTION NO. 10-24

WHEREAS, the Alamo Regional Mobility Authority ("Alamo RMA") was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 TEX. ADMIN. CODE § 26.01, *et. seq.* (the "RMA Rules"); and

WHEREAS, the Board of Directors of the Alamo RMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, pursuant to Chapter 370 of the Transportation Code and the Alamo RMA's Procurement Policies, the Alamo RMA is authorized to purchase accounting and financial management software for project management and cost accounting; and

WHEREAS, §7 of the Alamo RMA's Procurement Policies sets forth the process by which the Alamo RMA may solicit proposals relating to the procurement of accounting and financial management software for project management and cost accounting through the issuance of a request for proposals ("RFP"); and

WHEREAS, pursuant to Resolution No. 10-08, the Alamo RMA Board of Directors authorized the issuance of an RFP to solicit proposals to provide accounting and financial management software for project management and cost accounting to the Alamo RMA; and

WHEREAS, staff issued the RFP on January 15, 2010, with a response deadline of March 1, 2010; and

WHEREAS, the Alamo RMA received eight responses to the RFP and the Alamo RMA staff, with the assistance of a representatives from a local agency, assessed those responses based on the criteria identified in the RFP; and

WHEREAS, based on the evaluation of the RFP responses, the Alamo RMA Executive Director recommends to the Board that the proposal received from Ziegner Technologies, Inc. is the one that is the most advantageous to the Alamo RMA, considering price and the evaluation factors in the RFP; and

WHEREAS, the staff has negotiated a contract with Ziegner Technologies, Inc. to provide the accounting and financial management software for project management and cost accounting, which is attached hereto as Attachment "A"; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Alamo RMA approves of the selection of Ziegner Technologies, Inc. as the firm providing the best value to the Alamo RMA; and

BE IT FURTHER RESOLVED, that the Alamo RMA Board of Directors authorizes and approves the execution of the contract in substantially the form as set forth in Attachment "A"; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to execute the contract on behalf of the Alamo RMA.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 13th day of May, 2010.

Submitted and reviewed by:

Terry M. Brechtel
Executive Director for the
Alamo Regional Mobility Authority

Approved:

William E. Thornton
Chairman, Board of Directors
Resolution Number 10-24
Date Passed 05/13/10

ZIEGNER TECHNOLOGIES

VENDOR CONTRACT

Thank you for selecting Ziegner Technologies, Inc., as a provider of product and services to your organization. Ziegner is a company committed to providing a quality service using professional methods, procedures and personnel to accomplish beneficial results in a timely manner.

In order to foster a long-term professional relationship that provides maximum benefits to both The Alamo RMA and our firm, we recognize the importance of having a clear definition of the goals and objectives of this engagement. A successful relationship requires active and informed involvement by both parties. Agreeing to clearly defined ground rules reduces misunderstandings that could impact the expected results and helps to maintain an optimal environment.

The following represents the agreement and understanding between Ziegner Technologies, Inc. and The Alamo RMA.

Statement of Purpose

The Alamo Regional Mobility Authority (RMA), ("**CUSTOMER**"), has requested the assistance of Ziegner Technologies, Inc. ("**VENDOR**") to provide products and services and aid with the implementation of a new Accounting and Financial Management Software system. The details of this contract document ("**CONTRACT**") are based on information obtained during discussions with **CUSTOMER**, a detailed needs analysis, and **VENDOR'S** professional opinion based on implementation experience.

The goal is to successfully implement a Windows-based accounting software system that uses industry-standard tools and SQL database technology to provide a highly flexible and efficient system.

We have established the following needs:

- Ability to provide for governmental fund accounting meeting GAAP and GASB accounting and reporting requirements
- Flexibility in reporting
- System that is built on industry standards
- Adaptability and flexibility to changing needs and accommodate future growth
- One integrated solution
- Technical support and service for the new system

To fill these needs, the software modules and component options of the software listed on the attached proposal document have been selected. The overall purpose of this engagement with **CUSTOMER** is to assist accounting staff with the implementation of the software application through training and on-site assistance.

The purpose of the **CONTRACT** is to detail the expectations and responsibilities of each party involved in the implementation process to ensure a smooth transition to the new solution.

<u>Scope of Services and Detailed Plan</u> – Responsibilities of VENDOR and CUSTOMER

VENDOR, as an Authorized Sage MIP Reseller and Service Provider, will provide consulting services with the desired software products for a fee to **CUSTOMER**. Such services are subject to the general terms and conditions set forth in this contract.

VENDOR Responsibilities

VENDOR will be responsible for providing the **CUSTOMER** with the following services:

1. Provide consulting services with technical and business application assistance to assess the Alamo RMA's current "as is" and future "to be" needs and business processes and assist with the implementation of best practices processes. Consultation will include assistance with the development and implementation of workflow and business processes.
2. Conduct pre-training, installation, and project consulting services to include:
    a. Introductory call to go over the Implementation Plan/Task List and revise as necessary prior to providing on-site services.
    b. Perform a review of **CUSTOMER's** current computing environment either by phone or on-site as appropriate and make recommendations for the successful installation of the software application.
    c. Begin preliminary discussions about the **CUSTOMER's** account code structure.
3. Provide on-site training in a classroom setting using model organization for practice cases (if applicable).
4. Assist **CUSTOMER's** accounting staff with the development of a proper chart of account structure and make recommendations that are appropriate to fill the **CUSTOMER's** reporting requirements.
5. Lead staff members through the installation and setup of the software application on **CUSTOMER's** fully operational network server or stand-alone PC, as applicable.
6. Assist staff with manual conversion of data from the legacy accounting system or assist with the import of converted vendor and customer data from master file, if applicable.
7. Provide implementation or "go-live" support assistance to **CUSTOMER's** accounting staff:
    a. Assist with the creation of a new accounting database in the software application.
    b. Assist with the creation of user IDs and passwords in the software application.
    c. Assist with the setup of user workstations.
    d. Assist **CUSTOMER's** accounting staff as "live" processing begins.
8. Assist **CUSTOMER's** accounting staff as financial statements are formatted.
9. Conduct a wrap-up meeting and 'Exit' interview:
    a. Review accomplishments of the software implementation.
    b. Make recommendations for continued successful use of the software application.
    c. Discuss on-going support options available to **CUSTOMER.**
    d. Request **CUSTOMER** to prepare a letter to let **VENDOR** know how services met with the **CUSTOMER's** expectations.
    e. **VENDOR** will provide **CUSTOMER** with a management letter containing potential suggestions and/or recommendations.
    f. Schedule Annual System Review with **CUSTOMER's** accounting staff to occur approximately one year from the date of this contract.

CUSTOMER Responsibilities

The purpose of this engagement is to assist **CUSTOMER** staff with the pre-training, installation, and consulting services for the new software. **CUSTOMER** staff will thus need to fulfill the responsibilities of learning and operating the new system, which include, but are not limited to, the following:

TRAINING

1. **CUSTOMER** is responsible for ensuring that the accounting staff is properly trained and knowledgeable on the following topics prior to receiving training and implementation assistance services:
   a. Microsoft Windows workstation operating system.
   b. Generally Accepted Accounting Principles (GAAP) and understand those principles that specifically relate to governmental accounting and nonprofit accounting as set forth by the Financial Accounting Standard Board (FASB) and the Governmental Accounting Standard Board (GASB).
2. **CUSTOMER** is responsible for learning the new system. ***CUSTOMER's*** *staff has the responsibility for learning the new system whether individual staff members are attending Classroom training in Austin or obtaining on-site training at* ***CUSTOMER*** *location.* To facilitate learning the **CUSTOMER** agrees to:
   a. Establish and adhere to a training schedule that is agreed to by the **CUSTOMER** and **VENDOR**.
   b. Devote the time and effort required of **CUSTOMER's** personnel for training purposes.
   c. Exhibit a willingness to ask questions especially when unsure of a topic and volunteer suggestions as they relate to the project.
   d. Complete practice exercises as instructed.
   e. Prevent interruptions from the day-to-day office activities during training whether at Ziegner Classroom training facilities or during on-site training at **CUSTOMER's** location.
   f. For classroom training conducted at **CUSTOMER's** location, **CUSTOMER** agrees to provide an open room of ample size that can be set up classroom style, with tables, chairs, and a complete computer system for each student attendee.
   g. Familiarize accounting staff with the manuals for the new system if they are received prior to training.
   h. Initiate a cross training system as soon as possible to reduce the cost of "down-time" due to employee illness and turnover.

IMPLEMENTATION

1. **CUSTOMER** is responsible for providing current and accurate information so that **VENDOR** can make recommendations appropriate to the chart of accounts structure such as:
   a. Prior year's audit report;
   b. Existing Chart of Account listing;
   c. Any other information that may be helpful to the **VENDOR**.
2. **CUSTOMER** is responsible for providing necessary information, documentation, master data, and transaction test data to facilitate the **VENDOR's** performance. **CUSTOMER**

will provide any additional assistance to **VENDOR** that is necessary or that is specifically set forth in the Implementation Task List (or Project Plan, if one is being prepared).

3. **CUSTOMER** shall have their computer systems ready with at least the minimum specifications to run the application (as identified in the system requirements document) and the computer systems must be fully operational on the first day training and/or implementation assistance is to occur.
4. **CUSTOMER** shall be in control of computing systems, and shall provide **VENDOR** with reasonable access to these systems including valid network user ID access that has the appropriate security levels to install and use the software.
5. **CUSTOMER** shall be responsible for preparing current records for manual entry into the new system, if appropriate. This includes the development of any and all cross-reference files necessary for the implementation.
6. **CUSTOMER** shall verify the accuracy of all data prior to manually entering the data into the new accounting system as applicable.
7. **CUSTOMER** shall be responsible for installing and implementing the software application. With the assistance of the **VENDOR** the **CUSTOMER's** accounting staff will:
   a. Create a new database by entering appropriate data;
   b. Create user IDs and passwords;
   c. Install and setup the software application on all appropriate user workstations;
   d. Begin "live" processing at the desired target date.
8. **CUSTOMER** shall enter all initial data and on-going monthly transactions. This may include, but is not limited to, the initial entry of existing customers, vendors, chart of accounts, beginning balances and normal transactions.
9. As appropriate for this engagement, **VENDOR** will assist **CUSTOMER** with the development of internal procedure guides to supplement user guides provided with the new automated software system. **CUSTOMER** must take the responsibility to follow and update these procedures guides on a continuing basis, as documentation is crucial to maintaining an efficient system.
10. **CUSTOMER** assumes responsibility for preserving the integrity of the operating environment, programs, data, data storage, and data retrieval mechanisms. This includes, but is not limited to, the creation of policies and procedures that sufficiently address system security and disaster recovery, and establishing a procedure for regular backups of the system.

REFRESH CYCLES AND SOFTWARE MAINTENANCE UPGRADE

Providing **CUSTOMER** is current with the Software Maintenance Agreement with the Sage, the Software Publisher of Sage MIP Fund Accounting, the **CUSTOMER** will be entitled to receive all software upgrades, enhancements and patches that Sage may issue for the product. Updates will be provided on CD or available for download. **CUSTOMER** will be responsible for installing new upgrades, versions, and patches in the **CUSTOMER**'S network server environment.

Successful completion of the obligations in this **CONTRACT** is predicated on the ability of both parties to work together to achieve a common goal. While there are many events and activities that must take place in order to reach a successful outcome, none are more important than satisfying the above stated goals and objectives. **CUSTOMER** acknowledges that a delay or failure by the **CUSTOMER** to fulfill the above-described responsibilities, such that the **VENDOR** is prevented from performing in accordance with this engagement's Implementation Task List or Project Plan, may result in additional costs to the **CUSTOMER** and deviations from previously agreed upon work schedules.

VENDOR'S List of Products to be Provided and Implemented

Product Description	Ownership
Sage MIP Fund Accounting Software	The Alamo RMA

CONTRACT Term and Renewal Options

This CONTRACT will become effective when signed by a duly authorized representative of both parties and will continue in effect, unless terminated as provided below, until completion of services and not longer than thirty (30) days after the target 'go-live' date of October 1, 2010. After the target 'go-live' date, CUSTOMER may choose to effectuate an annual on-going support assistance service from VENDOR as detailed in Pricing Sheet attached as Exhibit 1 and titled "Ziegner On-going Support". If desired, this service may be renewed on an annual basis by CUSTOMER after the first year of service (October 1, 2010 – September 30, 2011) has completed.

Either party may cancel this CONTRACT in the event the other party materially breaches the CONTRACT and has not corrected the breach within thirty (30) days of written notice.

In the event of any material breach of any term or provision of the CONTRACT by either party, the other party many cancel the CONTRACT by giving thirty (30) days prior written notice thereof; provided, however, that this CONTRACT will not terminate at the end of the thirty (30) day notice period if the party in breach has cured the breach to the satisfaction of the other party prior to the expiration of the thirty (30) day period. Notwithstanding the foregoing, either party may terminate this CONTRACT for any reason at any time upon thirty (30) days prior written notice provided that no such termination shall affect or modify any rights or obligations either party may have pursuant to this CONTRACT.

Professional Fees

It is estimated that the professional fees necessary for implementation assistance to be 200 hours of consultative services and 48 hours of training services. Services will be billed at **VENDOR's** standard rate of $175.00 per hour. Any hours paid but not used will be refunded or applied toward other services not estimated or included, at the request of the **CUSTOMER**. Any balance of prepaid fees not utilized or issued as a refund will expire at the end of twelve (12) months from implementation completion. All costs are represented in U.S. dollars. **VENDOR** will provide **CUSTOMER** with a weekly report which itemizes the services provided, expenses incurred, the aggregate amount of consulting time provided and the cost. The report shall be due on the third business day of the following week. If it becomes necessary for **VENDOR** to provide consulting service hours that are in excess of twenty percent (20%) above the original estimated hours, these consulting service hours will need to be approved by **CUSTOMER**, in writing, before being performed. Estimates do not include custom programming or any other "out-of-scope" project services.

Costs for classroom training in Austin will be at our standard rates for each class unless otherwise noted in the CONTRACT.

Fees are determined by actual time spent and services are billed as work progresses. Payment is due upon receipt of invoice. Travel expenses and out-of-pocket expenses are billed in addition to consulting and training time. Travel expenses will include mileage and lodging subject to government imposed reimbursement limitations which will be provided by **CUSTOMER**. Out of pocket expenses include the cost of training manuals and any other items necessary to complete the engagement are the responsibility of **CUSTOMER**. All travel and out-of-pocket expenses above the agreed amount will receive prior approval from the **CUSTOMER's** authorized representative. If, during the course of the engagement, circumstances arise, such that substantially greater work is required than estimated, **VENDOR** personnel will discuss special circumstances with **CUSTOMER** to gain approval before proceeding. For this engagement, **VENDOR'S** standard hourly rate of $175 per hour will be charged for all services.

Pricing Schedule – See Pricing Sheet attached as 'Exhibit 1 – Price List' and 'Exhibit 1.1 – Product Pricing by Module or component'.

Payment Terms

Entire invoice for software, software maintenance, services portion, as detailed below, and shipping (100%) will need to be prepaid before **VENDOR** orders the software. **The initial invoice for CUSTOMER'S software investment, based on expected modules and maintenance and support plan, is attached as Exhibit 2.** Software is expected to arrive to the **CUSTOMER** site one week after payment is received if being shipped. Otherwise, **CUSTOMER** will receive software from the **VENDOR** during the early stages of the on-site training and implementation assistance. Twenty-five percent (25%) prepayment of the estimated total fee for consultative and training services is required prior to commencement of VENDOR's on-site visit and is included on the initial invoice (Exhibit 2.) The remaining service fees will be billed as **VENDOR** makes progress with the Implementation Task List, Project Plan, or similar check-list and at least on a monthly invoice cycle. **For convenience, an anticipated payment schedule has been prepared and attached as Exhibit 3.** Invoices that are prepared for service fees, and any related costs, are due upon receipt. Full payment for travel expenses (lodging and mileage) and any out-of-pocket expenses are also expected at the time of invoice.

Regarding Third Party Products

In the event that the **CUSTOMER** elects to take advantage of third party products that complement the software application suite of modules, **VENDOR** will make every attempt to research, learn and assist the **CUSTOMER**, with the implementation of any and all third party software applications. However, **VENDOR** cannot be held liable for "fit of purpose", stability or the response of third party vendors to new versions and updates of the new software system.

Intellectual Property Rights

In the course of the consulting engagement, **VENDOR** may use enhancements, discoveries, processes, methods, designs and know-how, whether or not copyrightable or patentable, which **VENDOR** conceived during the course of other consulting engagements. In addition, **VENDOR** may independently develop enhancements, processes, methods, designs or know-how during the term of this consulting engagement and **CUSTOMER** acknowledges that **VENDOR** may use such

enhancements, processes, methods, designs and know-how in its business operations with other clients.

Limitation of Liability

Work under this CONTRACT shall be performed with the degree of skill and care that is required by current, good and sound professional procedures and practices, and in conformance with generally accepted professional standards prevailing at the time the work is performed; however, except for liability for personal injury damages caused by gross negligence or willful misconduct, and regardless of whether any remedy is set forth in this CONTRACT fails in its essential purpose, in no event is **VENDOR's** total cumulative liability to **CUSTOMER** or its successors (from all causes of any kind, including contract, tort, or otherwise) arising out of or related to the transactions contemplated by this CONTRACT exceed the amount actually paid by the **CUSTOMER** under this CONTRACT. Damages recoverable by the **CUSTOMER** or its successors are further limited to curing any defects caused by **VENDOR's** negligence or misconduct, and in no event shall **VENDOR** be liable for consequential damages with regard to the failure of any system with respect to which we have performed services. **CUSTOMER** agrees that **VENDOR** makes no representations, warranties, or covenants as to the performance or operation of the software provided by any vendor(s) to the **CUSTOMER**.

Confidentiality

During the course of performing services, the parties may have access to information that is confidential to one another ("CONFIDENTIAL INFORMATION"), including without limitation to; source code, documentation, specifications, data bases, system design, file layouts, tool combinations, development methods. CONFIDENTIAL INFORMATION also includes business or financial affairs, which may incorporate business methods, marketing strategies, pricing, competitor information, product development strategies and methods, customer lists and financial results. CONFIDENTIAL INFORMATION also includes information received from others, both written and oral, that each party is obligated to treat as confidential.

CONFIDENTIAL INFORMATION shall not include any information that (1) is already known by the recipient party or its affiliates, free of any obligation to keep it confidential, (2) is or becomes publicly known through no wrongful act of the receiving party or its affiliates, (3) is received by the receiving party from a third party without any restriction on confidentiality, (4) is independently developed by the receiving party or its affiliates, (5) is disclosed to third parties by the disclosing party without any obligation of confidentiality, or (6) is approved for release by prior written authorization of the disclosing party.

The parties agree, to the extent permitted by Texas law, to maintain the confidentiality of the CONFIDENTIAL INFORMATION and to protect as a trade secret any portion of the other party's CONFIDENTIAL INFORMATION by preventing any unauthorized copying, use, distribution, installation or transfer of possession of such information. Each party agrees to maintain at least the same procedures regarding CONFIDENTIAL INFORMATION that it maintains with respect to its own CONFIDENTIAL INFORMATION. Each party may use the CONFIDENTIAL INFORMATION received from the other party only in connection with fulfilling its obligations under this CONTRACT.

The parties further agree that expiration or termination of this CONTRACT, for any reason, shall not relieve either party, nor minimize their obligations with respect to CONFIDENTIAL INFORMATION, as set forth herein.

Independent Contractor

VENDOR is an independent contractor. Neither **VENDOR** nor **CUSTOMER** are, or shall be deemed for any purpose to be, employee or agents of the other and neither party shall have the power or authority to bind the other party to any contract or obligation. **VENDOR** shall retain the right to perform work for others during the term of this consulting engagement.

Regarding VENDOR's Employees

Whereas **VENDOR** regards its employees as valuable assets of the organization, it is expected that **CUSTOMER** will in no way solicit for hire or for consulting services outside of **VENDOR** contracts without written authorization from a duly authorized representative of **VENDOR** for a period of at least one year following termination of said employee from **VENDOR**. If authorization is given to **CUSTOMER** to hire any **VENDOR's** employees, it is expected that satisfactory compensation will be given to **VENDOR** for such privilege, which will be agreed upon in writing by both parties.

Warranty

VENDOR warrants that it has full power and authority to enter into this CONTRACT and provide the products and perform the services contemplated herein. **VENDOR** warrants that all Services will be performed consistent with generally accepted industry standards and in a workmanlike manner by qualified personnel. **VENDOR** disclaims all other warranties, either express or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose, with respect to product and services that may be provided herein.

Arbitration and Litigation

Any controversy or claim arising out of or relating to this CONTRACT of the breach thereof will be settled by arbitration by a single arbitrator in accordance with the Commercial Arbitration Rules of the American Arbitration Association (AAA) then in effect, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction. Any such arbitration will be conducted in the city in or closest to Austin, Texas. The prevailing party shall be entitled to receive from the other party its attorney's fees and costs incurred in connection with any action, proceeding or arbitration hereunder.

Either party, before or during any arbitration, may apply to a court having jurisdiction for a temporary restraining order or preliminary injunction where such relief is necessary to protect its interest pending completion of the arbitration proceedings

Severability

In the event any one or more of the provisions of this CONTRACT is held to be invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Assignment

This CONTRACT, and any right or obligation under this CONTRACT, may not be assigned, transferred or delegated by either party without the express written consent of the other party, which consent may be withheld by either party at their sole discretion.

Forces Majeure

VENDOR shall not be responsible for failure to perform in a timely manner under this CONTRACT when its failure results from any of the following causes: Acts of God, or public enemies, civil war, insurrection or riot, fire, flood, explosion, earthquake or serious accident, strike, labor trouble or work interruption or any cause beyond its reasonable cause.

Governing Law

This CONTRACT shall be governed by and construed in accordance with the laws of the State of Texas.

Entire Agreement

This CONTRACT constitutes the entire CONTRACT between the parties. Each party agrees that this CONTRACT is the complete and exclusive statement of the parties regarding the specific subject matter hereof and supersedes and merges all prior proposals, understandings and agreements, oral or written, between the parties relating to the subject matter hereof, including without limitation, the terms of any request for proposal issued to the **CUSTOMER** or the standard printed terms on any purchase order issued by the **CUSTOMER.** No modification, amendment, supplement to or waiver of this CONTRACT shall be binding upon the parties unless made in writing and duly signed by both parties.

Agreement

By evidence of their signature below, both parties agree to the terms and conditions as set forth in this CONTRACT.

Alamo RMA (CUSTOMER)
Authorized Representative

By: _____

Title: _____

Date: _____

Ziegner Technologies, Inc. (**VENDOR**)
Authorized Representative

By: _____

Title: _____

Date: _____

Exhibit 1 - Price List
Estimated Cost for Software and Services dated 04/15/2010
Alamo RMA
RFP for Accounting and Financial Management Software

Accounting Software & Services	Units	Price	Extended
Consultation Service	200	175.00	35,000.00
Training	48	175.00	8,400.00
Software Licensing (1- year) See Exhibit 1.1 for Details	1	35,495.00	35,495.00
Maintenance Agreement (1- year)	1	7,099.00	7,099.00
Ziegner On-going Support (1-year)	1	5,324.25	5,324.25
Total Accounting Software			**91,318.25**

CRM Software & Services	**not included**
Capital Project Management Software & Services	**not included**

Exhibit 1.1 - Product Pricing by module or component
Estimated Cost for Software and Services - Revised 04/15/2010
Alamo RMA
RFP for Accounting and Financial Management Software

Sage MIP Fund Accounting Modules	Std Edition*	Quantity	Extended
Included in Proposed Solution			
General Ledger (with System Manager)	3,895.00	1	3,895.00
Accounts Payable	2,495.00	1	2,495.00
Accounts Receivable Reporting	895.00	1	895.00
Accounts Receivable Billing	1,195.00	1	1,195.00
Bank Reconciliation	895.00	1	895.00
Budget Management	1,995.00	1	1,995.00
Data Import/Export	1,195.00	1	1,195.00
Forms Designer	895.00	1	895.00
Advanced Security	1,495.00	1	1,495.00
Allocations Management	2,495.00	1	2,495.00
Electronic Funds Transfer (EFT) for AP	1,195.00	1	1,195.00
GASB Reporting	1,195.00	1	1,195.00
Encumbrances	895.00	1	895.00
Fixed Assets	2,595.00	1	2,595.00
Payroll	3,495.00	1	3,495.00
HR Management (Up to 75 Active Employees)	1,495.00	1	1,495.00
Additional HR Concurrent User	295.00	1	295.00
Employee Web Services (Up to 75 Active Employees)	1,295.00	1	1,295.00
Visual Analyzer 'Dashboard' (1 License)	2,995.00	1	2,995.00
Executive View Only Users	295.00	2	590.00
Additional Visual Analyzer Users	500.00	4	2,000.00
			35,495.00
Not Included in Proposed Solution			
Grant Administration	895.00		-
Scheduler	1,195.00		-
Electronic Requistions (eReq.)	1,995.00		-
Additional eReq.Users	150.00		-
Purchase Orders with Encumbrances	2,495.00		-
Direct Deposit for Payroll	1,195.00		-
Additional Databases	250.00		
Additional Concurrent Users	850.00		
Sales Order Entry	895.00		
Inventory Control	1,995.00		
Multicurrency	2,995.00		
Ziegner Excel-based Budgeting Tool***	695.00		
Data Conversion of Transaction History	Varies by engagement		
Classroom Training - Basic Accounting (4 Days)****	1,395.00		
Classroom Training - Payroll (1 Day)	395.00		
Classroom Training - Advanced (2 Days)	895.00		
* Standard Edition - comes standard with three (3) concurrent user licenses.			

Ziegner Technologies, Inc.

7514 N MO PAC Expy, Suite 200
Austin, TX 78731 U.S.A.
(512) 372-8000 tel
(512) 372-8151 fax EIN 74-2771610

Invoice

DATE	INVOICE #
5/14/2010	102041

BILL TO
Alamo Regional Mobility Authority Attn: Milo Nitschke 1222 N Main, Suite 1000 San Antonio, TX 78212

P.O. NO.	TERMS	REP
(see agreement)	Due on receipt	SLS

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
SMFA GL	General Ledger		3,895.00	3,895.00
SMFA AP	Accounts Payable		2,495.00	2,495.00
SMFA AR	Accounts Receivable Reporting		895.00	895.00
SMFA ARB	Accounts Receivable Billing		1,195.00	1,195.00
SMFA BK	Bank Reconciliation		895.00	895.00
SMFA BR	Budget Management		1,995.00	1,995.00
SMFA DIE	Data Import/Export		1,195.00	1,195.00
SMFA FD	Forms Designer		895.00	895.00
SMFA AS	Advanced Security		1,495.00	1,495.00
SMFA AM	Allocation Management		2,495.00	2,495.00
SMFA EFT	Electronic Funds Transfer for AP		1,195.00	1,195.00
SMFA GASB	GASB Reporting		1,195.00	1,195.00
SMFA ENC	Encumbrances		895.00	895.00
SMFA FA	Fixed Assets		2,595.00	2,595.00
SMFA PR	Payroll		3,495.00	3,495.00
SMFA HR	HR Management (up to 75 employees)		1,495.00	1,495.00
SMFA HRuser	Additional HR Concurrent User		295.00	295.00
SMFA EWS	Employee Web Services (up to 75 employees)		1,295.00	1,295.00
SMFA VA	Visual Analyzer 'Dashboard' (1 License)		2,995.00	2,995.00
SMFA EVL	Executive View License	2	295.00	590.00
SMFA VAuser	Additional Visual Analyzer User	4	500.00	2,000.00
	Subtotal			35,495.00
SMFA MS	Sage Annual Software Maintenance @ 20% of current list price		7,099.00	7,099.00
Consulting	Consultation Services		8,750.00	8,750.00
Consulting	Training Services		2,100.00	2,100.00
	Sales Tax		8.25%	0.00

Thank you for your business.

Total	$53,444.00
Payments/Credits	$0.00
Balance Due	$53,444.00

Exhibit 3

Alamo Regional Mobility Authority
Accounting Software
April 27, 2010

	Contract Effective Date	Cost	Amount Due: 5/14/10	6/30/10	7/31/10	Total FY 2010	Amount Due 10/01/2010	Grand Total
Accounting Software:								
Software License	05/13/10	35,495.00	35,495.00	0.00	0.00	35,495.00	0.00	35,495.00
1-Year Maintenance Agreement (Upgrades & Releases)	05/13/10	7,099.00	7,099.00	0.00	0.00	7,099.00	0.00	7,099.00
Consultation Services (200 hr. at $175 per hr.)	05/13/10	35,000.00	8,750.00	19,687.50	6,562.50	35,000.00	0.00	35,000.00
Training (48hr. At $175 per hr.)	05/13/10	8,400.00	2,100.00	4,725.00	1,575.00	8,400.00	0.00	8,400.00
Subtotal		85,994.00	53,444.00	24,412.50	8,137.50	85,994.00	0.00	85,994.00
Ziegner Reimbursable Expenses:								
Travel								
Mileage: 81rips at 84 miles one way time $0.50	05/13/10	760.00	0.00	570.00	190.00	760.00	0.00	760.00
Hotel: 15 nights at $100 per night plus H.O.T	05/13/10	1,751.25	0.00	1,313.44	437.81	1,751.25	0.00	1,751.25
Per Diem: 16 days at $36 per day	05/13/10	576.00	0.00	432.00	144.00	576.00	0.00	576.00
Printing, Copies, Mailing	05/13/10	500.00	0.00	375.00	125.00	500.00	0.00	500.00
Subtotal		3,587.25	0.00	2,690.44	896.81	3,587.25	0.00	3,587.25
One Year Contract effective 10/01/20101hrough 9/30/2011	05/13/10	5,324.25	0.00	0.00	0.00	0.00	5,324.25	5,324.25
Grand Total		94,905.50	53,444.00	27,102.94	9,034.31	89,581.25	5,324.25	94,905.50

ALAMO RMA

Alamo Regional Mobility Authority

"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors
From: Terry M. Brechtel, Executive Director TMB
Copies: File
Date: Wednesday, May 5, 2010

Agenda Item 5: Discussion and appropriate action on a resolution authorizing negotiation and execution of a second amendment to the project development agreement with the Texas Department of Transportation for certain additional costs for the US 281/Loop 1604 Interchange Project and redirection of funding from previously executed Financial Assistance Agreements

On Thursday, August 27, 2009, the Texas Transportation Commission ("TTC") approved a minute order authorizing the Alamo RMA to reallocate and utilize funding from the Loop 1604 Financial Assistance Agreement, and the US 281 Toll Equity Grant to pay for costs associated with the predevelopment and development activities associates with the US 281/Loop 1604 Interchange project, authorizing the reprogramming of up to $825,000 to cover costs incurred by the Alamo RMA in relation to environmental clearance for the proposed interchange, the procurement of the design/build team for this project, and related administrative costs. Subsequently, a First Amendment to the Project Development Agreement was executed between the Alamo RMA and TxDOT.

As a result of increased costs due to time delays for the issuance of the RFDP and notice to proceed with construction, environmental documentation preparation costs, and the requirement for a second public meeting, the Alamo RMA is now seeking approval by the TTC for an additional $265,000 in financial assistance for such costs and the authority to execute a Second Amendment to the Project Development Agreement with TxDOT.

Staff recommends approval of this resolution.

Alamo Regional Mobility Authority
1222 N. Main Avenue, Suite 1000 San Antonio, Texas 78212
(210) 495-5256 (210) 495-5403 Fax
www.AlamoRMA.org

Page Intentionally Blank

GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
ALAMO REGIONAL MOBILITY AUTHORITY

RESOLUTION NO. 10-25

WHEREAS, the Alamo Regional Mobility Authority ("Alamo RMA") was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code §26.01, *et. seq*. (the "RMA Rules"); and

WHEREAS, the Board of Directors of the Alamo RMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, pursuant to Chapter 370 of the Texas Transportation Code and the rules appearing in 43 Tex. Admin. Code § 27.50 *et. seq.* (the "Toll Equity Rules"), a regional mobility authority may submit to the Texas Department of Transportation ("TxDOT") a request for financial assistance to be used in connection with the development, construction, operation, and maintenance of turnpike projects; and

WHEREAS, in accordance with Section 27.53 of the Toll Equity Rules, the Alamo RMA submitted a request to TxDOT for $112,220,000 in Texas Mobility Funds to fund the "281 North Project" from Loop 1604 to the Bexar/Comal County line and a request to TxDOT for $12,390,000 to fund the costs necessary for feasibility studies, environmental studies, public involvement, schematics, and preliminary financial plans, including administrative, legal, and other expenses associated with Loop 1604 from SH 151 to I-35 (the "Loop 1604 Project"); and

WHEREAS, on March 27, 2008 and May 29, 2008, the Texas Transportation Commission ("Commission") gave preliminary and final approval to the award by TxDOT of financial assistance, in the form of a grant, in an amount of $19.8 million to be used to fund costs of preliminary engineering, right-of-way acquisition, and other related project costs for the 281 North Project; and

WHEREAS, on June 17, 2008, the Alamo RMA executed a Financial Assistance Agreement with TxDOT reflecting the terms of the grant of the $19.8 million in financial assistance for the 281 North Project; and

WHEREAS, the Alamo RMA submitted to TxDOT an amended request to authorize the expenditure of the previously granted $19.8 million in financial assistance to pay for the costs of environmental studies and other related permissible activities that are necessary for the development of the 281 North Project; and

WHEREAS, on November 20, 2008 by Minute Order 111599 and December 18, 2008 by Minute Order 111627, the Texas Transportation Commission ("Commission") gave preliminary and final approval to the award by TxDOT of financial assistance, in the form of a grant, in an amount of $19.8 million to be used to fund costs of environmental studies and other related permissible activities for the development of the 281 North Project; and

WHEREAS, on October 30, 2008 by Minute Order 111556 and December 18, 2008 by Minute Order 111626, the Texas Transportation Commission ("Commission") gave preliminary and final approval to

the award by TxDOT of financial assistance, in the form of a loan, in an amount of $12,390,000 to be used to fund the costs necessary for feasibility studies, environmental studies, public involvement, schematics, and preliminary financial plans, including administrative, legal, and other expenses in connection with the Loop 1604 Project; and

WHEREAS, Alamo RMA staff and TxDOT staff have previously re-negotiated the terms of the grant of financial assistance in the amount of $19.8 million for the 281 North Project and negotiated the terms of the loan of financial assistance in the amount of $12,390,000 for the Loop 1604 Project pursuant to financial assistance agreements approved by the Alamo RMA Board of Directors pursuant to Resolution Nos. 09-01 and 09-02; and

WHEREAS, the Texas Transportation Commission previously approved construction of the US 281/Loop 1604 Interchange Project by Minute Order 111741 on March 26, 2009; and

WHEREAS, Alamo RMA and TxDOT have previously entered into a Project Development and Construction Agreement ("PDA") dated as of July 1, 2009 for the US 281/Loop 1604 Interchange Project; and

WHEREAS, the Texas Transportation Commission has adopted Minute Order 111925 on August 27, 2009 and the Alamo RMA has adopted Resolution No. 09-30 authorizing an amendment to the PDA for the US 281/Loop 1604 Interchange to authorize the re-direction and expenditure of funds from the Financial Assistance Agreements for the 281 North Project and Loop 1604 Project for up to $825,000 for certain predevelopment and development costs of the US 281/Loop 1604 Interchange Project; and

WHEREAS, the Alamo RMA has submitted a request to the Transportation Commission to authorize the re-direction and expenditure of funds from the Financial Assistance Agreements for the 281 North Project and Loop 1604 Project for an additional $265,000 for certain predevelopment and development costs of the US 281/Loop 1604 Interchange Project

NOW THEREFORE, BE IT RESOLVED, that the Alamo RMA Board of Directors hereby authorizes the Executive Director to negotiate and execute a second amendment to the PDA and conforming changes to the Financial Assistance Agreements as necessary to implement the actions described above and to facilitate the development of the US 281/Loop 1604 Interchange Project.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 13th day of May, 2010.

Submitted and reviewed by:

Terry M. Brechtel

Terry M. Brechtel
Executive Director for the Alamo
Regional Mobility Authority

Approved:

William E. Thornton
Chairman, Board of Directors
Resolution Number 10-25
Date Passed 05/13/10

ALAMO RMA

Alamo Regional Mobility Authority

"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors
From: Terry M. Brechtel, Executive Director TMB
Copies: File
Date: Friday, May 7, 2010

Agenda Item 6: Discussion and appropriate action on the financial statements for the period ending April 30, 2010 and Fiscal Year 2010 operating budget status report

Carrie Conner, Comptroller for the Alamo RMA, will present the monthly financial statements for the periods ending April 30, 2010 and an update on the Operating Budget for Fiscal Year ending 2010.

Update on Fiscal Year 2010 Operating Budget

There is one update to the budget for Fiscal Year ending 2010, specifically for Other Professional Services. The Board approved $75K for Other Professional Services in the FY2010 Budget, which included Interns for the Public Information and Finance and Accounting Department. As of April 30, none of these funds have been used.

The accounting work load has been increasing with the commencement of project construction and will continue to increase as the Alamo RMA matures and undertakes additional projects. To address the increase in work requirements and to mitigate operating financial risk it is now prudent to introduce an additional accountant to perform some of the accounting duties that have been performed by Ms. Carrie Conner. The proposed accountant will be on a part-time basis approximating 29 hours per week. This will enable Ms. Conner to direct more attention to on-going cash flow monitoring, contract compliance, and internal controls. It will also enable Ms. Conner to direct significant attention and time to the implementation of the new accounting system throughout the summer. Finally, the addition of this part-time position will provide an additional

Alamo Regional Mobility Authority
1222 N. Main Avenue, Suite 1000 San Antonio, Texas 78212
(210) 495-5256 (210) 495-5403 Fax
www.AlamoRMA.org

person to execute the accounting tasks to ensure the timely recording of financial transactions and processing of consultant, vendor and payroll obligations.

Therefore, it is proposed that $13,805 of the funds budgeted for Other Professional Services in the FY 2010 approved Operating Budget be used for the proposed part-time accountant position. To reiterate, this action will address the greater reporting requirements of the organization, and enable duties to be redirected amongst financial personnel in a manner that capitalizes on their strengths. The position will allow Alamo RMA to maximize the productivity of its staff in a cost effective manner, and mitigate risk of disruption in financial service.

Staff recommends acceptance of the financial statements and budget update to be recorded in the minutes of the meeting.

ALAMO REGIONAL MOBILITY AUTHORITY

FINANCIAL STATEMENTS

April 30, 2010

Board of Directors Reports

ALAMO
REGIONAL MOBILITY AUTHORITY
Balance Sheet
April 30, 2010

ASSETS	
Current Assets:	
Cash and cash investments	13,102,789
Total Current Assets	13,102,789
Noncurrent Assets:	
Capitalized cost (see Statement of Capitalized Costs)	8,800,700
Total Noncurrent Assets	8,800,700
Other Assets:	
Prepaid Expense	8,078
Security Deposit	8,023
Total Other Assets	16,101
Total Assets	21,919,590
LIABILITIES AND FUND EQUITY	
Current Liabilities:	
Accrued Expense	1,380,579
Accrued Vacation Time	49,368
Total Current Liabilities	1,429,947
Other Liabilities:	
Bexar County Loan #1 Payable	250,000
Bexar County Loan #2 Payable	500,000
City of San Antonio Loan #1 Payable	500,000
TxDOT Financial Assistance Agreement #1	913,890
TxDOT Financial Assistance Agreement #2	4,542,185
TxDOT Financial Assistance Agreement #3	3,043,925
TxDOT Financial Assistance Agreement #5	8,260,000
Deferred Revenue TxDOT ArmaGrant2	7,587,158
Deferred Revenue Local Transportation Project Advance Funding Agreement - US281 Superstreet	841,450
Deferred Revenue Bexar County - Loop 1604 Superstreet	56,447
Accrued Interest	198,734
Total Other Liabilities	26,693,790
Total Liabilities	28,123,737
Fund Deficit:	
Retained Deficit	(7,601,061)
Unreserved - Net loss	1,396,908
Total Fund Deficit	(6,204,153)
Total Liabilities and Fund Deficit	21,919,590

These financial statements are unaudited and for management's use only.

ALAMO
REGIONAL MOBILITY AUTHORITY
Statement of Capitalized Cost
April 30, 2010

		FISCAL YEAR THROUGH April 30, 2010	CUMULATIVE TOTAL THROUGH April 30, 2010
US281N TOLL PROJECT			
General Engineering Services		79,042	682,011
Environmental Impact Statement Services		1,906,121	2,589,370
Legal Counsel		49,926	171,489
Rating Agency		-	66,000
Project Development Advisor		-	3,269
Biological Assessment Team		-	30,991
Meeting Facilitators		-	4,655
Legal/Public Notices		1,979	3,371
Financial Advisor		-	34,942
TOTAL CAPITALIZED COST - US281N	**Note 1**	2,037,067	3,586,098
LOOP 1604 TOLL PROJECT			
General Engineering Services		23,613	83,651
Environmental Impact Statement Services		2,307,826	3,328,148
Legal Counsel		2,303	43,318
Rating Agency		-	-
Project Development Advisor		-	2,194
Biological Assessment Team		-	30,991
Meeting Facilitators		-	4,655
Legal/Public Notices		13,684	16,239
TOTAL CAPITALIZED COST - LOOP 1604	**Note 1**	2,347,426	3,509,196
US281NTERCHANGE PROJECT			
General Engineering Services		330,211	561,786
Environmental Impact Statement Services			-
Legal Counsel		30,959	88,838
Rating Agency			-
Project Development Advisor			1,325
Biological Assessment Team			-
Meeting Facilitators			-
Legal/Public Notices		4,717	13,443
TOTAL CAPITALIZED COST - US281 INTERCHANGE	**Note 1**	365,887	665,392
US281N SUPERSTREET PROJECT			
General Engineering Services		281,583	874,708
Environmental Impact Statement Services		-	-
Legal Counsel		12,156	16,400
Rating Agency		-	-
Project Development Advisor		-	-
Biological Assessment Team		-	-
Meeting Facilitators		-	-
Legal/Public Notices		4,879	11,249
TOTAL CAPITALIZED COST - US281N SUPERSTREET	**Note 1**	298,618	902,357

	FISCAL YEAR THROUGH April 30, 2010	CUMULATIVE TOTAL THROUGH April 30, 2010
LOOP 1604 SUPERSTREET PROJECT		
General Engineering Services	137,365	137,365
Environmental Impact Statement Services		-
Legal Counsel	294	294
Rating Agency		-
Project Development Advisor		-
Biological Assessment Team		-
Meeting Facilitators		-
Legal/Public Notices		-
	137,659	137,659
TOTAL CAPITALIZED COST	5,186,657	8,800,700

Note 1: Professional Services for the fiscal year and cumulative total also include accruals for services provided, but not paid, and are as follows:

	Fiscal Year		*Cumulative Total*
HNTB	826,534	HNTB	2,314,241
Ballinger	25,280	Ballinger	25,280
Moodys	-	Moodys	66,000
Locke Lord	95,638	Locke Lord/Tuggy	320,339
Jim Griffin	-	Jim Griffin	6,788
Blanton & Associates	-	Blanton & Associates	61,982
Adisa Communications	-	Adisa Communications	9,310
Michael Baker Jr., Inc.	2,307,826	Michael Baker Jr., Inc.	3,328,148
Jacobs Engineering Group, I	1,906,121	Jacobs Engineering Group, Inc.	2,589,370
Estrada Hinijosa	-	Estrada Hinijosa	34,942
ATT	12	ATT	12
JMP Consulting	1,300	JMP Consulting	1,300
TCEQ	225	TCEQ	225
Newspapers	-	Newspapers	-
SA Express News	14,537	SA Express News	28,902
La Prensa	6,449	La Prensa	8,772
Dallas Morning News	892	Dallas Morning News	3,246
San Antonio Current New	385	San Antonio Current News	385
Daily Commercial Record	109	Daily Commercial Record	109
Houston Chronicle	726	Houston Chronicle	726
Austin American Statesm	199	Austin American Statesman	199
San Antonio Business Jou	90	San Antonio Business Journal	90
Helotes Echo	111	Helotes Echo	111
Other	225	Other	225
	5,186,657		8,800,700

ALAMO
REGIONAL MOBILITY AUTHORITY

Statement of Revenue, Expenses and Changes in Fund Deficit

For the period ending April 30, 2010

		ACTUAL MONTH	ACTUAL FISCAL YEAR	ADOPTED BUDGET FISCAL YEAR	ACTUAL VS. BUDGET VARIANCE FISCAL YEAR
Operating Income					
Grant Revenue		610,029	2,307,963	-	2,307,963
Operating Expenses:					
Salary, Benefits and Retirement Expense		95,539	681,956	664,223	(17,733)
Payroll Tax Expense		7,980	41,418	38,808	(2,610)
Accrued Vacation		-	-	-	-
Travel/Conference & Staff Develop/Licensure		3,363	12,245	33,148	20,903
Insurance Expense		767	7,686	8,617	931
Website Maintenance		-	300	438	138
Telephone		1,775	7,310	11,725	4,415
Supplies		204	2,433	3,861	1,428
Printing		-	4,676	3,500	(1,176)
Postage		89	1,126	1,750	624
Equipment		5,253	22,592	20,447	(2,145)
Subscriptions		-	271	875	604
Office Space		8,023	55,561	58,536	2,975
Meeting Expense		169	2,701	3,126	426
Memberships		-	4,605	3,604	(1,001)
Professional Services	**Note 1**	14,547	39,621	84,167	44,546
Advertising/Recruiting		-	1,228	2,042	814
Miscellaneous Expense		166	1,296	1,306	10
Total Operating Expenses		137,874	887,024	940,173	53,149
Non-Capitalized Equipment Purchases		-	2,428	76,417	73,989
Operating Income/(Loss)		472,155	1,418,511	(1,016,590)	2,435,101
Non-Operating Income:					
Interest Income		103	594	-	594
Nonoperating Expenses:					
Interest Expense		3,171	22,197	22,196	(1)
Non-Operating Income/(Loss)		(3,068)	(21,603)	(22,196)	593
Net Income/(Loss)		**469,088**	**1,396,908**	**(1,038,784)**	**2,435,697**

Retained deficit at October 1, 2009	(7,601,061)
Retained deficit at April 30, 2010	(6,204,153)

Note 1: Professional Services for the month and fiscal year also include accruals for services provided, but not paid, and are as follows:

	March		*Fiscal Year*
	-		
Garza Gonzalez		Garza Gonzalez	15,600
Locke Lord	14,547	Locke Lord	24,021
	14,547		39,621

These financial statements are unaudited and for management's use only.

ALAMO
REGIONAL MOBILITY AUTHORITY
Statement of Cash Flow
For the period ending April 30, 2010

OPERATING ACTIVITIES:	
Income (Loss) from Operations	1,396,908
Adjustments to reconcile loss from operations	
to net cash used by operating activities:	
Increase (Decrease) in Deferred Revenue	4,467,317
Increase (Decrease) in Interest Payable	22,197
(Increase) Decrease in Prepaid Expense	(4,834)
Increase (Decrease) in Accounts Payable	(1,196,791)
Increase (Decrease) in Accrued Expense	1,380,581
Increase (Decrease) accrued paid leave	-
(Increase) Decrease in Security Deposits	-
Net cash provided by Operating Activities	6,065,377
CAPITAL FINANCING ACTIVITIES	
Purchase US281N Project Assets	(2,037,068)
Purchase Loop 1604 Project Assets	(2,347,426)
Purchase US281N Interchange Project Assets	(365,887)
Purchase US281N Super Street Project Assets	(298,618)
Purchase Loop 1604 Super Street Project Assets	(137,659)
Net cash used by Capital Financing Activities	(5,186,657)
NON-CAPITAL FINANCING ACTIVITIES:	
Proceeds TxDOT FAA #3	-
Proceeds TxDOT FAA #5	4,130,000
Net cash provided by Non-Capital Financing Activities	4,130,000
Net cash increase (decrease) for period	5,008,720
Net increase (decrease) in cash and cash investments	
Cash and Cash Investments, October 1, 2009	8,094,069
Cash and Cash Investments, April 30, 2010	13,102,789
Net cash increase (decrease) for period	5,008,720

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

Board Memorandum

To: Alamo RMA Board of Directors
From: Terry M. Brechtel, Executive Director TMB
Copies: File
Date: Wednesday, May 5, 2010

Agenda Item 7: Executive Director's Report

The Executive Director's Report for this month will cover the following topics:

A) Board Calendar and notification of upcoming events

B) Status report of GEC Work Authorizations

C) Monthly Update on the US 281 / Loop 1604 Interchange Project

D) Monthly Update on the US 281 Super Street Project

E) Monthly Update on the Loop 1604 Super Street Project

F) Monthly Update on the US 281 Environmental Impact Statement process

G) Monthly Update on the Loop 1604 Environmental Impact Statement process

H) Legislative Update

This information is included in your packets for your review.

There is no action required of the Board on this item.

Alamo Regional Mobility Authority
1222 N. Main Avenue, Suite 1000 San Antonio, Texas 78212
(210) 495-5256 (210) 495-5403 Fax
www.AlamoRMA.org

Page Intentionally Blank

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

May 2010 Alamo RMA Calendar

SUN	MON	TUE	WED	THU	FRI	SAT
2	3 Alamo RMA Presentation to Mountain Lodge HOA (Alloway)	4	5	6	7 Alamo RMA (L. Alloway) presentation to Oak Hills Rotary – Noon	8
9	10 Alamo RMA Finance Committee Meeting - 4 p.m. – RMA Offices	11	12	13 Alamo RMA Board of Directors Meeting – 1:00 p.m. AACOG	14	15
16	17 San Antonio Bexar County MPO – 1:30 p.m. at VIA Metro Center – San Pedro	18	19	20	21	22
23	24	25 12pm SAMCO (Fred Underwood) Witte Museum 6pm Loop 1604 Super Street Public Mtg Northwest Park Baptist Church	26	27	28	29
30	31 Alamo RMA Holiday – RMA Offices Closed – Memorial Day					

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

June 2010 Alamo RMA Calendar

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7 Alamo RMA Planning Committee Meeting – 3:30 p.m. – RMA Offices	8	9	10 Alamo RMA Board of Directors Meeting – 1:00 p.m. – AACOG	11	12
13	14 Alamo RMA Finance Committee Meeting – 4:00 p.m. – RMA Offices	15	16	17	18	19
20	21 Alamo RMA Planning Committee Meeting – 3:30 p.m. – RMA Offices	22	23	24	25	26
27	28 San Antonio Bexar County MPO Meeting – 1:30 p.m. VIA Community Ctr	29	30			

Page Intentionally Blank

ALAMO RMA
Alamo Regional Mobility Authority
"Moving people faster"

July 2010 Alamo RMA Calendar

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5 Alamo RMA Holiday – RMA Offices Closed – Independence Day	6	7	8 Alamo RMA Board of Directors Meeting – 1:00 p.m. AACOG	9	10
11	12 Alamo RMA Finance Committee Meeting – 4:00 p.m. – RMA Offices	13	14.	15	16	17
18	19 Alamo RMA Planning Committee Meeting - 3:30 p.m. RMA Offices	20	21	22	23	24
25	26 San Antonio Bexar County MPO – 1:30 p.m. at VIA Metro Center – San Pedro	27	28	29.	30	31

Page Intentionally Blank

ALAMO RMA

GEC ACTIVITIES REPORT
March 2010

The efforts this month focused on procurement, technical support, public involvement, and environmental tasks on the US 281/Loop 1604 Interchange Project, US 281 Superstreet Project, and the Loop 1604 Superstreet Project. Technical support was provided for the **initiation of the construction oversight and inspection** efforts for the **US 281/Loop 1604 Interchange** project. **Construction inspection services** continued on the **US 281 Superstreet** Project. **Roadway design, traffic control, drainage design, and utility coordination** efforts continued for the **Loop 1604 Superstreet** project. Support was also provided to the RMA staff in the current **community involvement efforts.**

Following are summaries of the GEC activities during the month of April 2010:

US 281 Superstreet

Construction oversight and inspection services have continued on the US 281 Superstreet Project. The construction activity continues to progress on schedule. The contractor has completed the rock excavation required for the turnaround "loons" and has initiated the construction of retaining walls on the southbound roadway. Other activity, including drilling and boring for signal and sign foundations continues.

Loop 1604 Superstreet

Design

Design activities have continued for the Loop 1604 Superstreet improvements. Work completed in April included the submittal of 60% design plans for the roadway work. Additionally, 60% design plans for the drainage component of the project have been submitted to TxDOT for review. A meeting was conducted to affected utility companies to discuss necessary relocations.

Environmental

Environmental activities include the preparation of two Categorical Exclusion (CE) documents. For the 1604 Superstreet improvements, the preliminary draft CE was submitted for review. Also, coordination on archeological and endangered species issues continues. The second CE is under preparation for the underpass improvements at Loop 1604 and SH 151. That document was initiated and the collection of engineering and environmental data has begun.

US 281/Loop 1604 Construction Oversight

Since receiving notice to proceed on April 15, the GEC team has been diligently preparing for the Design/Build contractor's notice to proceed. The construction oversight team's efforts have been led by Larry Blazek, Ian Fraser, and Alan Esguerra of HNTB. Activities have included a review of the proposed construction schedule, development of

hold-points for the owner verification testing, development of protocols for design reviews, and documentation of the existing site conditions.

Mr. Blazek is serving as the Construction Manager for the oversight team. He will be responsible for overseeing all construction inspection, material testing, and project controls. He has over 30 years of experience in the roadway industry, including 12 years with the Texas Department of Transportation. Recently he has served as construction manager on the South Louisiana Submerged Roads Program, US 290 in Houston, and 183A in Austin.

Mr. Fraser is serving as the Design Manager for the oversight team. He will be responsible for coordination of all design submittal reviews and oversight of the design review staff. He has over 20 years of experience in the roadway industry, concentrating in bridge design and construction oversight. He has participated in projects such as the design and construction of 183A, SH 130, IH 35/US 290W Interchange and the US 281/Loop 1604 Interchange.

Mr. Esguerra will be responsible for schedule verification and the coordination of the technical/communication processes for the oversight team. He has recent experience with the planning, design, and construction aspects for several projects for the Cameron County Regional Mobility Authority and TxDOT.

Other team members will be introduced as the work on the project by Williams Brothers begins.

Other Support Efforts

- Supported Alamo RMA staff in public relations and outreach efforts
- Supported Alamo RMA staff at the Loop 1604 Public Meetings
- Supported Alamo RMA in preparation for US 281 Public Meeting

Alamo Regional Mobility Authority
General Engineering Consultant Services
DBE and Local Effort Distribution (through 04/23/10)

Total Contracted (through 04/23/10)		$	19,221,854
DBE Contracted (through 04/23/10)	9%	$	1,785,969
Total Subconsultant's contracted (through 04/23/10)	23%	$	4,490,103
Total Costs (through 04/23/10)		$	8,105,305
DBE Costs (through 04/23/10)	17%	$	1,407,100
Local Effort Costs (through 04/23/10)	95%	$	7,676,375

SUPPORTING INFORMATION

DBE Effort Distribution (through 04/23/10)

	Contracted	Invoiced
Arias and Associates	$ 71,181	$ 19,065
Foster	$ 72,640	$ 5,571
Guerra DeBerry Coody	$ 95,204	$ 95,197
Kelly Morris Public Relations	$ 36,655	$ 10,561
Poznecki-Camarillo & Associates	$ 392,125	$ 333,475
RJ Rivera & Associates	$ 582,052	$ 578,243
Rodriguez Transportation Group	$ 261,734	$ 162,165
Vickrey & Associates	$ 222,064	$ 177,187
Miscellaneous Vendors	$ 52,315	$ 25,634
Total	**$ 1,785,969**	**$ 1,407,100**

Local Effort Distribution (through 04/23/10)

	Local	Non-local	Total	% Local
HNTB	$ 4,999,424	$ 367,957	$ 5,367,381	93.14%
Subconsultants	$ 2,676,951	$ 60,972	$ 2,737,923	97.77%
Total	**$ 7,676,375**	**$ 428,929**	**$ 8,105,305**	**94.71%**

Page Intentionally Blank

Alamo Regional Mobility Authority
General Engineering Consultant Services

GEC TEAM WORK AUTHORIZATION STATUS - as of April 23, 2010

Work Auth. No.		BUDGET STATUS				REMARKS
		Amounts under Commitment	Costs to be billed through 04/23/10*	BALANCE	% COMPLETE	
Project Management		$1,737,957	$1,563,579	$174,377		
1	General Engineering Services / Timeline	$23,943	$23,943	$0	100%	Work Complete
3	General Engineering Services / Implementation Planning	$24,508	$24,508	$0	100%	Work Complete
9.1	Project Management	$1,302,983	$1,302,983	$0	100%	Work Complete
10	General Engineering Assistance	$24,633	$24,633	$0	100%	Work Complete
19	Project Management	$361,890	$187,513	$174,377	52%	Ongoing Tasks - Management / Administration / Coordination
Public Involvement Program		$1,050,404	$970,731	$79,673		
2	Phase 1 - Public Surveys & Key Messages	$69,982	$69,982	$0	100%	Work Complete
4	Phase 1A - Message Delivery & Media	$292,160	$292,160	$0	100%	Work Complete
11	Phase 1B - Public Involvement & Outreach	$261,366	$261,366	$0	100%	Work Complete
13	Public Involvement Services	$153,418	$153,418	$0	100%	Work Complete; balance decommissioned = $559,437
18	General Public Involvement Support	$273,478	$193,805	$79,673	71%	Ongoing Tasks - Assist with PI and outreach for US 281/Loop 1604
Loop 1604 Engineering Services		$9,939,285	$251,978	$9,687,307		
5	Initial CDA Evaluation	$13,984	$13,984	$0	100%	Work Complete
21	Loop 1804 Engineering Services	$110,832	$52,429	$58,403	47%	No work this month.
23	Loop 1604 Super Street	$768,529	$156,336	$612,193	20%	Continued Categorical Exclusions, submitted 60% design
24	US 281/Loop 1604 Interhcange	$9,045,940	$29,229	$9,016,711	0%	Initiated oversight services
IH35 Project Development		$610,842	$610,842	$0		
6	Development of Work Plan and Schedule for IH35 Project	$24,611	$24,611	$0	100%	Work Complete
9.5	IH 35 Toll Project - Phase 1	$586,231	$586,231	$0	100%	Work Complete
SH16 (Bandera Road) Project Development		$1,114,786	$1,114,786	$0		
7/7.1	Development of Work Plan and Schedule, Data Analysis	$43,862	$43,862	$0	100%	Work Complete
9.2	SH 16 Toll Project - Phase 1	$624,350	$624,350	$0	100%	Work Complete
9.6	SH 16 Toll Project - Phase 2	$299,929	$299,929	$0	100%	WA closed; balance decommissioned = $1,592,831
12	Bandera Road Community Working Group Process	$146,645	$146,645	$0	100%	WA closed; balance decommissioned = $65,922
US281/Wurzbach Parkway Inter. Project Development		$637,797	$637,796	$0		
8/8.1	Development of Work Plan and Schedule for US281/WP Project	$36,319	$36,319	$0	100%	Work Complete
9.3	Wurzbach Parkway	$95,431	$95,431	$0	100%	WA closed
9.3F	Wurzbach Parkway and Interchange Project	$496,480	$496,480	$0	100%	WA closed; balance decommissioned = $1,015,790.38
9.4	Wurzbach Parkway Preliminary Cost Study	$9,567	$9,567	$0	100%	Work tasks moved to 9.3F
281 Engineering Services		$4,130,784	$2,955,593	$1,175,191		
14	281 Toll Project: Procurement, GEC report, technical support	$1,289,419	$1,289,567	-$149	100%	No work this month.
15	281 Toll Project: Toll Support/IT Systems	$84,452	$3,101	$81,351	4%	No work this month.
16	281 Toll Project: ROW Acquisition Services	$910,605	$237,740	$672,865	26%	Acquisition services stopped
20	281 Engineering and Environmental Support Services	$670,894	$597,584	$73,310	89%	D/B procurement; technical assistance
22	281 Super Street	$834,443	$750,979	$83,464	90%	Additonal design modifications, traffic analysis
25	281 Super Street CEI	$290,971	$26,621	$264,350	9%	Continued CEI services for 281 Superstreet
26	281 VISSIM Model	$50,000	$50,000	$0	100%	Work Complete.
	Project Summary Status	**$19,221,854**	**$8,105,304.92**	**$11,116,549**		

* Figures do not include outstanding subconsultant invoices

Page Intentionally Blank

JACOBS™

US 281 EIS
Progress Report No. 11

Date	April 14, 2010
To	Lisa Adelman, Legal Counsel to the Alamo RMA
From	Jimmy Robertson, AICP
Subject	US 281 EIS
Period	February 27, 2010 – April 2, 2010

A. Activities During Reporting Period (March 2010)

Project Management and Coordination

- Prepared and executed supplemental authorization #3 to Work Authorization #2
- Submitted invoice and progress report #10
- Prepared for and conducted Peer Technical Review Committee meeting #2
  - Coordinated with FHWA
  - Circulated final meeting summary
  - Prepared and distributed agenda and back-up material
- Attended briefing for RMA Board Planning Committee meeting
- Arranged for and conducted RMA/TxDOT/FHWA worksession
- Prepared for and conduct coordination meeting with VIA and RMA staff leadership
- Coordinated with Loop 1604 Team
- Attended Loop 1604 Community Advisory Group meeting
- Prepared for and attended US 281/Loop 1604 Coordination Meeting with RMA, FHWA and TxDOT
- Prepared for and attended meeting with TxDOT—San Antonio District and RMA staff to discuss right-of-way issues
- Continued coordination with UTSA officials on US 281 EIS internship program
- Maintained Project Files system
- Managed subcontractor work activity

Community Involvement

- Conducted PI team meetings
- Held coordination meetings with RMA community development staff
- Maintained and updated the US 281 EIS web pages
- Continued coordinating and creating materials for the redesign of the US 281 EIS web site
- Monitored emails from the US 281 EIS email account
- Continued social media outreach postings
- Monitor 411 on 281 web site and other media outlets for information related to the US 281 EIS
- Progressed Public Scoping Meeting #1 Summary Report
  - Wrote copy for electronic and print notifications, burned CD's & delivered to RMA, researched library locations for placement, designed notification postcard)
- Continued working on summary report for Public Scoping Meeting #2
- Continued planning for public meeting #3 scheduled for April 29, 2010
  - Updated Outreach Plan/Calendar
  - Researched publications for ad placements

Community Involvement, continued

- Researched Street Banner pricing and placement requirements and coordinated and submitted proposal for city approval of banner locations
- Developed exhibits, meeting layout, logistics, presentation and illustrations
- Completed TxDOT request for dynamic message signs
- Designed and coordinated PM#3 ads, fliers, sandwich boards and street banners.
- Prepared legal notice; published 30-day notice
- Prepared and distributed elected official letters
- Prepared display ad and meeting flyer
- Conducted facility "walk through"
- Conducted outreach initiatives (community calendars, email notification, notices to HOAs)

- Prepared Newsletter #3, English and Spanish versions
- Continued planning for the third Community Advisory Committee Meeting
  - Prepared and distributed meeting package including meeting summary for meeting #2
  - Invited Camp Bullis representative to join the CAC
- Provided briefing for Reed Williams (with Terry Brechtel)

Assembly and Review of Data

- Continued to collect and analyze data, reports and maps

EIS Project Initiation

- Reminded FHWA about revision and distribution of Coordination Plan to cooperating and participating agencies

Alternative Analysis

- Continued travel demand analyses using MPO model data
- Continued coordination with VIA regarding transit alternatives
- Continued alternatives screening analysis
- Continued conceptual design of alternatives
- Completed draft technical memo on alternatives funding analysis

Draft EIS

- Continued Right-of-Entry (ROE) request/management for biological surveys and maintenance of GIS data-base of ROE denials and permissions
- Coordinated with biological survey teams regarding ROE and to prioritize right of entry properties held by nonrespondents
- Created detailed field maps for the karst surveys
- Karst feature surveys were performed in the US 281 ROW as far south as Evans Road
- Karst feature surveys were performed in privately owned parcels along US 281
- Continued development of geometric drawings for reasonable alternatives
- Continued karst field surveys in the ROW and in any properties granting ROE
- Continued baseline data gathering for indirect and cumulative impact analysis
- Continued coordination of indirect and cumulative impact analysis with Loop 1604 EIS team
- Continued work on ICI baseline descriptions
- Began contacting ICI land use panel members for agreement to participate
- Hicks & Company completed subcontract agreement with San Antonio Research Corporation for update to US 281 Land Use Study and supervised initial subcontractor activity

B. Activities Planned for Upcoming Month (April 2010)

Project Management and Coordination

- Update the project schedule
- Submit invoice and progress report #11
- Continue coordination with UTSA for the US 281 EIS internship program
- Maintain Project Files system
- Manage subcontractor work activity
- Prepare overview of Work Authorization #3 scope of work and discuss with RMA
- Prepare and distribute summary of Peer Technical Review Committee meeting #2
- Present briefing for RMA Board meeting
- Continue coordination with VIA regarding transit improvements
- Continue coordination with Loop 1604 Team
- Attend Loop 1604 public scoping meetings
- Prepare and distribute summary of meeting with TxDOT—San Antonio District and RMA staff to discuss right-of-way issues

Community Involvement

- Conduct PI team meetings
- Hold coordination meetings with RMA community development staff
- Maintain and update the US 281 EIS web pages
- Launch new EIS web pages
- Monitor and respond to emails from the US 281 EIS email account
- Continue social media outreach postings
- Monitor 411 on 281 web site and other media outlets for information related to the US 281 EIS
- Circulate Public Meeting #1 Summary Report
  - Place in public libraries
  - Design and coordinate notices (email/postcards) marketing the availability of Public Scoping Meeting #1 Summary Report
  - Post to EIS web pages
- Continue working on summary report for Public Scoping Meeting #2
- Prepare for and conduct public meeting #3
  - Update Outreach Plan/Calendar
  - Distribute fliers; place ads
  - Hang street banners
  - Publish 10-day notice
  - Continue outreach initiatives (community calendars, email notification, notices to HOAs)
  - Prepare agenda, exhibits, meeting layout, logistics, presentation, conduct facilitator orientation, refine illustrations, prepare Safe Plan of Action
- Print and mail Newsletter #3
- Prepare for and conduct Community Advisory Committee Meeting #3
- Prepare summary of CAC meeting #3
- Provide presentations to local agencies and community groups as directed by RMA
- Provide elected and appointed official briefings as directed by RMA

Assembly and Review of Data

- Continue to collect and analyze data, reports and maps

EIS Project Initiation

- Coordinate with FHWA regarding revision and distribution of Coordination Plan to cooperating and participating agencies
- Coordinate with FHWA to add Federal Transit Administration as a cooperating agency

Alternative Analysis

- Continue conceptual design of alternatives
- Conduct work session(s) with RMA staff as needed to review alternatives
- Begin preparation of Draft Alternative Development and Screening Report

Draft EIS

- Continue Right-of-Entry (ROE) management for biological surveys and maintenance of GIS data-base of ROE denials and permissions
- Continue development of geometric drawings for reasonable alternatives
- Continue karst field surveys in the ROW and in any properties granting ROE
- Prepare summary of karst survey findings and develop recommendation regarding excavation and biological survey sites
- Begin excavations and biological surveys in selected features
- Initiate Golden-cheeked warbler survey
- Continue baseline data gathering for indirect and cumulative impact analysis
- Continue coordination of indirect and cumulative impact analysis with Loop 1604 EIS team
- Continue work on ICI baseline descriptions
- Continue contacting ICI land use panel members for agreement to participate

C. Problems/Delays Encountered and Remedial Actions Needed and/or Exercised to Alleviate the Same

- We are attempting to receive permission from the TxDOT Transportation Planning & Programming Division to develop the traffic analysis for highway design and associated traffic data diagrams for use with the US 281 EIS. The request is being coordinated through the TxDOT-San Antonio District.

D. Safety Performance

- Safety meetings were conducted daily prior to the start of karst survey fieldwork
- Appropriate personal protective equipment (PPE) was maintained during every karst field survey
- Working safely; no safety incidents or issues

JACOBS

Alamo Regional Mobility Authority
Environmental Impact Statement
DBE and Local Effort Distribution (through 04/02/10)

Total Contracted (through 04/02/10)		$ 3,687,953.56
DBE Contracted (through 04/02/10)	22%	$ 804,165.49

Total Costs (through 04/02/10)		$ 2,357,684.94
DBE Costs (through 04/02/10)	16%	$ 378,804.52
Local Effort Costs (through 04/02/10)	31%	$ 726,947.33

SUPPORTING INFORMATION

DBE Effort Distribution (through 04/02/10)

	Contracted	Invoiced
Ecological Communications Corporation	$ 39,948.80	$ 32,014.43
Hicks & Company	$ 266,196.23	$ 153,981.47
Ximenes	$ 186,625.34	$ 96,895.20
Zara	$ 311,395.12	$ 95,913.42
Total	$ 804,165.49	$ 378,804.52

Local Effort Distribution (through 04/02/10)

	Local	Non-Local	Total	% Local
Jacobs Engineering Group Inc.	$ 423,864.56	$ 1,348,828.29	$ 1,772,692.85	23.91%
Subconsultants	$ 303,082.77	$ 281,909.32	$ 584,992.09	51.81%
Total	$ 726,947.33	$ 1,630,737.61	$ 2,357,684.94	30.83%

Alamo Regional Mobility Authority
Environmental Impact Statement

EIS TEAM WORK AUTHORIZATION STATUS - as of April 02, 2010

Project Authorization - Description	BUDGET STATUS						REMARKS
	Total Amount under Commitment	PA #1	PA #2	Costs to be billed through 04/02/10*	BALANCE	% COMPLETE	
Task 1.0 - Project Management & Coordination	$490,417.29	$199,992.67	$290,424.62	$386,605.00	$103,812.29	78.83%	
Jacobs Engineering Group	$434,132.25	$158,806.08	$275,326.17	$325,420.30	$108,711.95	74.96%	
Ecological Communications Corporation	$8,428.45	$5,427.32	$3,001.13	$10,734.63	-$2,306.18	127.36%	
Hicks & Company	$27,693.99	$15,596.67	$12,097.32	$15,834.33	$11,859.66	57.18%	
Smith & Associates Consulting, LLC.	$5,679.99	$5,679.99	$0.00	$17,243.39	-$11,563.40	303.58%	
Ximenes & Associates, Inc.	$10,862.37	$10,862.37	$0.00	$5,450.32	$5,412.05	50.18%	
Zara Environmental, LLC.	$3,620.24	$3,620.24	$0.00	$11,922.03	-$8,301.79	329.32%	
Task 2.0 - Community Involvement	$648,394.67	$161,590.82	$486,803.85	$515,771.34	$132,623.33	79.55%	
Jacobs Engineering Group	$279,165.54	$59,628.33	$219,537.21	$280,680.39	-$1,514.85	100.54%	
Ecological Communications Corporation	$14,405.43	$0.00	$14,405.43	$5,680.32	$8,725.11	39.43%	
Hicks & Company	$11,560.52	$698.88	$10,861.64	$8,469.36	$3,091.16	73.26%	
Smith & Associates Consulting, LLC.	$168,216.11	$33,380.03	$134,836.08	$137,444.64	$30,771.47	81.71%	
Ximenes & Associates, Inc.	$154,195.97	$57,483.25	$96,712.72	$80,146.33	$74,049.64	51.98%	
Zara Environmental, LLC.	$20,851.10	$10,400.33	$10,450.77	$3,350.30	$17,500.80	16.07%	
Task 3.0 - Assembly & Review of Data	$282,284.99	$112,504.34	$169,780.65	$347,188.08	-$64,903.09	122.99%	
Jacobs Engineering Group	$142,606.21	$89,525.64	$53,080.57	$168,671.72	-$26,065.51	118.28%	
Ecological Communications Corporation	$16,652.42	$2,559.61	$14,092.81	$13,269.83	$3,382.59	79.69%	
Hicks & Company	$67,337.68	$14,734.72	$52,602.96	$116,450.83	-$49,113.15	172.94%	
Smith & Associates Consulting, LLC.	$0.00	$0.00	$0.00	$3,949.95	-$3,949.95	0.00%	
Ximenes & Associates, Inc.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Zara Environmental, LLC.	$55,688.68	$5,684.37	$50,004.31	$44,845.75	$10,842.93	80.53%	
Task 4.0 - EIS Project Initiation	$144,221.35	$89,918.25	$54,303.10	$119,174.67	$25,046.68	82.63%	
Jacobs Engineering Group	$138,397.35	$84,094.25	$54,303.10	$106,787.39	$31,609.96	77.16%	
Ecological Communications Corporation	$0.00	$0.00	$0.00	$2,204.13	-$2,204.13	0.00%	
Hicks & Company	$5,824.00	$5,824.00	$0.00	$10,083.15	-$4,259.15	173.13%	
Smith & Associates Consulting, LLC.	$0.00	$0.00	$0.00	$100.00	-$100.00	0.00%	
Ximenes & Associates, Inc.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Zara Environmental, LLC.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Task 5.0 - Alternative Analysis	$1,332,259.08	$0.00	$1,332,259.08	$851,575.18	$480,683.90	63.92%	
Jacobs Engineering Group	$1,332,259.08	$0.00	$1,332,259.08	$851,575.18	$480,683.90	63.92%	
Ecological Communications Corporation	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Hicks & Company	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Smith & Associates Consulting, LLC.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Ximenes & Associates, Inc.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Zara Environmental, LLC.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Task 6.0 - Draft EIS	$604,334.17	$0.00	$604,334.17	$53,362.98	$550,971.19	8.83%	
Jacobs Engineering Group	$250,931.21	$0.00	$250,931.21	$19,328.38	$231,602.83	7.70%	
Ecological Communications Corporation	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Hicks & Company	$131,980.04	$0.00	$131,980.04	$0.00	$131,980.04	0.00%	
Smith & Associates Consulting, LLC.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Ximenes & Associates, Inc.	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Zara Environmental, LLC.	$221,422.92	$0.00	$221,422.92	$34,034.60	$187,388.32	15.37%	
Task 7.0 - Final EIS and Schematic Design	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	
Expenses	$186,042.00	$22,467.00	$163,575.00	$84,007.69	$102,034.31	45.16%	
Jacobs Engineering Group	$61,180.00	$5,500.00	$55,680.00	$20,229.49	$40,950.51	33.07%	
Ecological Communications Corporation	$462.50	$200.00	$262.50	$125.52	$336.98	27.14%	
Hicks & Company	$21,800.00	$400.00	$21,400.00	$3,143.80	$18,656.20	14.42%	
Smith & Associates Consulting, LLC.	$71,220.00	$15,050.00	$56,170.00	$47,449.59	$23,770.41	66.62%	
Ximenes & Associates, Inc.	$21,567.00	$1,117.00	$20,450.00	$11,298.55	$10,268.45	52.39%	
Zara Environmental, LLC.	$9,812.50	$200.00	$9,612.50	$1,760.74	$8,051.76	17.94%	
Project Authorization No. 1 - Loop 1604 Initiation of the Environmental Impact Statement (EIS)	$3,687,953.56	$586,473.09	$3,101,480.47	$2,357,684.94	$1,330,268.62	63.93%	

* Figures do not include outstanding subconsultant invoices

JACOBS

Loop 1604 Environmental Impact Statement: U.S. 90 to Interstate Highway 35

Project Authorization No. 2 – Executed November 9, 2009
Consultant Team Progress Report No. 10

Progress for period: March 1, 2010 through March 31, 2010
Contract dated April 09, 2009

ACTIVITIES COMPLETED IN THIS PERIOD:

Task 1.0 – Project Management, Coordination, and Administration

Project Management

- Day to day management of the project budget, schedule, work progress, and project team. These efforts continued through this reporting period (March 1 through March 31, 2010).
- Continued coordination with Alamo Regional Mobility Authority (Alamo RMA) on Contracting and Sub-consultant invoicing and progress reporting processes and procedures.
- Reviewed subconsultant progress reports and processed subconsultant invoices.

Project Coordination

- Held four weekly coordination conference calls with the Project Team. Conference calls were held on March 3, 10, 24, and 31, 2010 from 10:00 AM to 11:00 AM.
- Held three weekly Loop 1604 Environmental Impact Statement (EIS) Project Status conference calls with Alamo RMA staff on March 5, 12, and 19, 2010 from 10:00 AM to 10:30 AM. Participants discussed project status, emerging issues and activities and events planned in the following two-week time period.
- Held conference call meeting with Lockwood Andrews & Newman, Inc. and L.B. Guyton staff to discuss the Loop 1604 Water Pollution Abatement Plan requirements and process.
- Met with Alamo RMA staff on March 15, 2010 from 10:30 AM to 11:30 AM to discuss Loop 1604 alternatives and the April 2010 scoping meetings. The meeting occurred at the Alamo RMA's offices located at 1222 North Main Street, Suite 1000, San Antonio, Texas.
- Conducted a conference call meeting on March 16, 2010 from 11:00 AM to 12:00 PM to discuss the communication of the Loop 1604 Alternatives Analysis process and corresponding draft Alternatives Analysis presentation for the Community Advisory Group (CAG) and the April public scoping meetings.
- Convened a conference call with members of the U.S. 281 EIS Team to discuss traffic and travel demand modeling and to coordinate design efforts specific to the U.S. 281 and Loop 1604 interchange. The conference call occurred on March 18, 2010 from 9:00 AM to 9:30 AM.
- Attended the Loop 1604/U.S. 281 EIS Joint Decisionmakers meeting held on March 23, 2010 from 1:30 PM to 3:00 PM at Texas Department of Transportation (TxDOT) Environmental Affairs Division (118 East Riverside Drive, Austin, Texas) 1st floor conference room. Meeting attendees discussed Project and Administrative record keeping, ongoing stakeholder involvement activities, and environmental studies, specifically Indirect and Cumulative Effects Analyses and Threatened & Endangered Species survey efforts. Prepared and distributed meeting summary fro review.
- Met with Alamo RMA staff on March 26 from 10:00 AM to 11:00 AM. The meeting occurred at the Alamo RMA's offices located at 1222 North Main Street, Suite 1000, San Antonio, Texas, 78212. Discussion focused on Loop 1604 EIS traffic, specifically issues related to the San Antonio-Bexar County Metropolitan Planning Organization's travel demand model. Participants also discussed issues raised during the third meeting of the Loop 1604 EIS CAG which occurred the night before this meeting.

- Attended a meeting at VIA Metropolitan Transit's Main Administrative office located at 800 West Myrtle, San Antonio, Texas. Participants discussed potential transit opportunities on both the Loop 1604 and U.S. 281 corridors. Participants also discussed the alternatives under consideration in both the U.S. 281 and Loop 1604 EISs, and the San Antonio-Bexar County Metropolitan Planning Organization's travel demand model demographics.
- Participated in a March 30, 2010 11:00 AM to 12:00 PM conference call meeting with engineering staff to discuss the San Antonio-Bexar County Metropolitan Planning Organization's travel demand model, specifically the demographics used in the model and what those demographics mean in terms of future traffic and number of needed lanes.

Project Administration and Record Keeping

- Continued entering files into the Loop 1604 Project and Administrative Record database.
- Presented the Loop 1604 Team's process and procedures for compiling the Project and Administrative Records to Federal Highway Administration (FHWA) and TxDOT in the March 23, 2010 Joint Decisionmakers meeting.
- Updated the *Consultant Supplemental Procedures for Proposed Administrative & Project Records* document to include additional information related to Projectwise and e-mails.

Task 1.0 of PA #2 is 55% complete.

Task 2.0 – Public Awareness, Involvement, and Education

Public Meetings

- Received FHWA approval of Summary Report for Scoping Meeting #1 on March 29, 2010.
- Identified and secured kiosk locations at Rolling Oaks Mall and libraries.
- Prepared, submitted, and revised meeting materials per Alamo RMA, TxDOT, and FHWA reviews.
- Scheduled, prepared for and hosted a meeting to review Scoping Meeting #2 materials with TxDOT, FHWA, and Alamo RMA staff. The meeting occurred at the Baker Team's office located at 7700 Chevy Chase Drive, Suite 210, Austin, Texas on March 29, 2010 from 10:00 AM until 12:00 PM. Participants reviewed draft Scoping Meeting #2 boards, plots, and presentation and discussed agency comments on the materials.
- Continued other planning activities for Scoping Meeting #2 scheduled for April 12-14, 2010.

Other Community Engagement Meetings

- Continued preparations for and conducted CAG Meeting #3 on March 25, 2010 from 6:30 PM to 8:30 PM at Valero Corporate Headquarters Building F – Room FB 118, One Valero Way, San Antonio, Texas 78249.
- Prepared presentation for and attended Randolph Metrocom Chamber of Commerce luncheon on March 9, 2010 at 11:45 AM, at Olympia Hills Golf and Conference Center, 12900 Mount Olympus, Universal City, Texas 78148.
- Prepared presentation for and attended Northeast Economic Development Partnership luncheon on March 11, 2010 at 11:30 AM, at Olympia Hills Golf and Conference Center, 12900 Mount Olympus, Universal City, Texas 78148.

Project Website and Virtual Communications

- Completed ongoing maintenance and updates to the Loop 1604 project website and project specific social media sites (Twitter, Facebook, YouTube, and Flickr). Posted upcoming public meeting information.
- Website hits to date total 4,288 (reported on April 19, 2010).
- Facebook statistics (reported on April 19, 2010):
    - Nine new fans this week (360 total Fans)

- Six Wall Posts, Comments, and Likes this week (1 last week)
- 507 visits to your page this week (416 visits last week).

Media Campaign

- Support requests from Alamo RMA as needed.

School Education Campaign

- Continued search for an additional intern. Continued involving current intern in a variety of Loop 1604 EIS activities including preparation for April 2010 scoping meetings.

Surveys

- No activities this time period.

Other Communication Tools

- Project Hotline (1-888-4LP-1604) – Updated message script to reflect extension of project limits and upcoming public meeting information. Continued to monitor hotline.
- Project Office – Continued to staff office.
- Project E-mail – Continued to monitor Alamo RMA Loop 1604 EIS e-mail account and responded to inquiries.

Notices and Public Information Materials

- Announcement mailer for Public Scoping Meeting #2 sent out on March 12, 2010.
- Certified letters were sent to elected officials on March 9, 2010.
- Packs of mailers were delivered during the week of March 19, 2010 to the same distribution list of businesses, churches, and libraries, that was used for the October 2009 Scoping Meetings, as updated with new locations for extended limits. There were 106 locations and approximately 5,300 mailers distributed.
- Legal Notices were published in the La Prensa Newspaper on March 14, 2010 and April 4, 2010.
- Legal Notices were published in the Express News Newspaper on March 13, 2010 and April 2, 2010.
- Display advertisements were placed on Sunday, March 11, 2010 in the La Prensa Newspaper and the San Antonio Express News.
- Outreach phone calls were conducted to increase awareness and request assistance in advertising the public meeting. Provided meeting flyers and other meeting notice information as requested.
- On-going mailing list updates.

PA #2 Task 2.0 is 60% complete.

Task 3.0 – Environmental Impact Statement Initiation

Project Coordination Plan

- Submitted to TxDOT, the revised Final Project Coordination Plan that includes the extension of project to U.S. 90 and also incorporates supplemental Need and Purpose data and analyses including future traffic analyses for 2035 conditions.

PA #2 Task 3.0 is 92% complete.

Task 4.0 – Draft Environmental Impact Statement (DEIS)

Need and Purpose

- Submitted the revised need and purpose to TxDOT which was updated using future traffic data from the 2035 San Antonio Bexar County Metropolitan Planning Organization Travel Demand Model.

Alternatives Analysis

- Continued the development and refinement of the Draft Alternative Design Concepts.
- Refined draft quantitative screening criteria (i.e. measures of effectiveness) used to compare "viable" alternatives that were recommended from the screening of reasonable alternatives in the first level of alternatives screening.
- Continued the development of detailed alternatives screening criteria (third-level) that will be used in the detailed DEIS analyses.

Affected Environment

- Started field work to identify karst features and associated Threatened & Endangered species habitat adjacent to the Loop 1604 right-of-way.
- Continued write -ups of the Affected Environment sections of the EIS.
- Responded to right-of-entry inquiries from letter recipients.
- Developed Research Designs for cultural resource surveys (archaeological and historic structures).

Environmental Consequences

- No activities to report at this time for this task.

Indirect and Cumulative Impacts Analysis

- Continue to coordinate with the U.S. 281 EIS team.
- Continue development of cumulative impacts resource study areas.
- Continue to establish and document baseline conditions within the Indirect Impacts Area of Influence.
- Secured City of San Antonio Master Development Plan database and uploaded database into Loop 1604 Geographic Information System.
- Continued preparation of Indirect and Cumulative Impacts Analysis section of DEIS.
- Identify members of the CAG that have land use and development expertise.
- Meet with CAG members with land use expertise to determine what induced growth if any, would occur should improvements be implemented on Loop 1604.

DEIS Preparation and Circulation

- No activities to report at this time for this task.

PA #2 Task 4.0 is 45% complete.

Task 6.0 – Engineering

Traffic

- Further developed traffic-oriented second-level alternatives screening criteria to compare viable alternatives and to determine which alternatives will be carried into the third level of the alternatives screening process.
- Performed modifications and calculations within the travel demand model results to use in the analysis of the second level alternatives screening.

Mapping and Survey

- No activity on this task during this reporting period.

Data Assembly and Review

- No activity on this task during this reporting period.

Route Studies and Alternatives Analysis

- Continued developing typical sections and plan view layouts for the following three (3) conceptual alternatives, including modifications for CAG meeting #3, and preparation of displays for CAG meeting #3.
    - Add General Purpose Lanes,
    - Managed Lane-Inside (2 lanes in each direction).
    - Managed Lane-Outside (2 lanes in each direction).
- Continued developing "architecturalized" typical sections.
- Continued assembling drainage data for existing condition volume calculations.
- Continued development of presentation of alternatives screening for CAG meeting #3 and Scoping meeting #2.
- Continued development of DEIS text for first and second level screening and alternatives analysis.

Right of Way/Utility Coordination

- No activity on this task during this reporting period.

PA #2 Task 6.0 is 88% complete.

ACTIVITIES PLANNED FOR THE NEXT PERIOD

Task 1.0 – Project Management, Coordination, and Administration

Project Management

- Continue day-to-day management of the project budget, schedule, work progress, and project team. These efforts commenced on May 1, 2009 and are expected to continue throughout the life of this Project Authorization.
- Develop and submit monthly invoices and progress reports.
- Develop Project Authorization #3.

Project Coordination

- Prepare for, schedule and attend a meeting with Participating and Cooperating Agencies.
- Hold weekly coordination conference calls with Engineering Team.

Project Administration and Record Keeping

- Continue populating the Project and Administrative Record database with files as the EIS process proceeds.

Task 2.0 – Public Awareness, Involvement, and Education

Public Meetings

- Post Scoping Meeting #1 Summary Report on the Loop 1604 website.
- Staff information kiosks: John Igo Library, 13330 Kyle Seal Parkway, San Antonio, TX 78249, April 5, 2010 from 5:00 PM to 7:00 PM; Rolling Oaks Mall, 6909 N Loop 1604 E, San Antonio, TX 78247, April 6, 2010 from 11:00 am to 1:00 PM and 5:00 PM to 7:00 PM; and the Great Northwest Library, 9050 Wellwood, San Antonio, TX 78250, April 7, 2010 from 5:00 PM to 7:00 PM.

- Revise and print meeting materials as per Alamo RMA, TxDOT, and FHWA review.
- Continue other planning activities for Scoping Meeting #2 April 12, 13, and 14, 2010.
- Setup, staff, and conduct Scoping Meeting #2 from 6:00 PM to 8:30 PM:
    - Monday, April 12, 2010 - Valero Headquarters, The Vista at Valero, One Valero Way, San Antonio, TX 78249.
    - Tuesday, April 13, 2010 - Live Oak Civic Center, Main Hall, 8101 Pat Booker Road, Live Oak, TX 78233.
    - Wednesday, April 14, 2010 - Vale Middle School Cafeteria (across from Sea World), 2120 N. Ellison Drive, San Antonio, TX 78251.
- Post Scoping Meeting #2 materials on project website April 15, 2010.
- Begin preparing Scoping Meeting #2 Summary Report.

Other Community Engagement Meetings

- Follow-up and prepare meeting summary for CAG Meeting #3.
- Set tentative date for CAG Meeting #4.
- Prepare for presentation to Oak Hills Rotary Club, scheduled for May 7, 2010.
- Coordinate other requests for presentations.
- Attend U.S. 281 EIS meetings, including Community Advisory Committee meeting April 7, 2010 and Public Meeting #3 April 29, 2010.

Project Website and Virtual Communications

- Ongoing maintenance and updates to the Loop 1604 project website and project specific social media sites (Twitter, Facebook, YouTube, and Flickr).
- Send e-mail blasts and post public meeting information and materials.

Media Campaign

- Support requests from Alamo RMA as needed, including topics such as the National APA MoreFor1604 Social Media Award and upcoming Public Scoping Meeting #2.

School Education Campaign

- Continue search for additional intern. Continue involving current intern in a variety of Loop 1604 EIS activities including scoping meeting.

Surveys

- No activities anticipated for this time period.

Other Communication Tools

- Project Hotline (1-888-4LP-1604) – Continue to monitor hotline.
- Project Office – Continue to staff office.
- Project E-mail – Continue to monitor Alamo RMA Loop 1604 EIS e-mail account and responded to inquiries.

Notices and Public Information Materials

- Display ads will run on April 8, 2010 in the Northwest Weekly, Northeast Herald, and the North Central News. On April 7, 2010, the display ads will run in the San Antonio Current and the Helotes Echo.
- Send postcard notice to commenters notifying them that Summary Meeting Report #1 is posted on website.
- Mailing Lists – Ongoing updates, including update from Scoping Meeting #2 sign-in sheet.

Task 3.0 – Environmental Impact Statement Initiation

Project Coordination Plan

- Address Alamo RMA, FHWA and TxDOT comments on Final Coordination Plan. Submit Final Coordination Plan for approval.

Task 4.0 – Draft Environmental Impact Statement

Need and Purpose

- Address FHWA and TxDOT comments on Need and Purpose and include revisions in the Final Project Coordination Plan.

Alternatives Analysis

- Incorporate input received through Scoping Meeting #2 into alternatives development, screening and refinement process.
- Evaluate outside managed lanes, inside managed lanes, and add general purpose lanes alternatives in detail.
- Continue drafting the Alternatives Chapter of the DEIS.

Affected Environment

- Continue work to identify karst features and habitat evaluations for Threatened and Endangered Species in those features.
- Continue kart feature identifications and evaluations in areas outside of Loop 1604 right-of-way.
- Develop three pronged approach for mitigating impacts, if any, to Critical Habitat Units.
- Continue to conduct desk top research and author sections of the Affected Environment for inclusion in the Loop 1604 EIS.

Environmental Consequences

- Begin assessing environmental impacts of project alternatives.
- Start drafting environmental consequences text for DEIS.

Indirect and Cumulative Impacts Analysis

- Continue to coordinate with the U.S. 281 EIS team.
- Continue development of cumulative impacts resource study areas.
- Continue to establish and document baseline conditions within the Indirect Impacts Area of Influence.
- Continue preparation of Indirect and Cumulative Impacts Analysis section of DEIS.
- Complete meetings with land use experts.

Task 6.0 – Engineering

Traffic

- Continue to provide technical content for finalizing the Need and Purpose document.
- Investigate possibilities for modifying the San Antonio-Bexar County Metropolitan Planning Organization's travel demand model for different development scenarios.

Mapping and Survey

- No activities anticipated during this time period.

Engineering Data Assembly and Review

- No activities anticipated during this time period.

Engineering Route Studies and Design

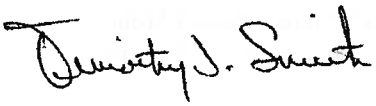
- Finalize typical sections and exhibits (roll plots) for the following build alternatives for Scoping Meeting #2:
    - Add General Purpose Lanes.
    - Managed Lane-Inside (2 lanes in each direction).
    - Managed Lane-Outside (2 lanes in each direction).
- Respond to comments and refine "stacked" roll plot presentations of three alternatives for CAG meeting #3 and Scoping Meeting #2.
- Respond to comments on "architecturalized" typical sections and other exhibits from CAG meeting #3 and Scoping Meeting #2.
- Continue to utilize Draft Conceptual Alternatives to begin developing drainage areas and Best Management Practices.

PROBLEMS/DELAYS ENCOUNTERED:

- Regional Toll Analysis will be required for the Loop 1604 EIS. San Antonio-Bexar County Metropolitan Planning Organization is responsible for preparing this analysis.

STRATEGIES FOR ADDRESSING PROBLEMS/DELAYS:

- Continue coordination with San Antonio-Bexar County Metropolitan Planning Organization on the 2035 network development and the development of the Regional Toll Analysis.



Tim Smith
Loop 1604 EIS Project Manager

Alamo Regional Mobility Authority
Loop 1604 EIS

LOOP 1604 EIS TEAM PROJECT AUTHORIZATION STATUS REPORT - as of February 28, 2010

Project Tasks and Firms	BUDGET STATUS				
	$5013310.72	PA #2	PA #2 Costs Billed through 2/28/10	PA #2 BALANCE	PA #2 % COMPLETE
Task 1.0 - Project Management, Coordination, and Administra	$454,028.03	$454,028.03	$115,462.45	$338,565.58	25.43%
Michael Baker Jr., Inc.	$355,280.00	$355,280.00	$106,765.87	$248,514.13	30.05%
Rodriguez Transportation Group, Inc.	$33,481.94	$33,481.94	$1,846.02	$31,635.92	5.51%
RJ Rivera & Associates, Inc.	$7,354.25	$7,354.25	$2,993.44	$4,360.81	40.70%
Blanton & Associates, Inc.	$12,310.57	$12,310.57	$0.00	$12,310.57	0.00%
Cox-McLain Environmental Consulting, Inc.	$13,507.20	$13,507.20	$1,397.20	$12,110.00	10.34%
Zara Environmental, LLC	$21,831.51	$21,831.51	$2,459.92	$19,371.59	11.27%
Poznecki-Camarillo, Inc.	$10,262.56	$10,262.56	$0.00	$10,262.56	0.00%
Task 2.0 - Public Awareness, Involvement, and Education	$969,209.35	$969,209.35	$112,619.36	$856,589.99	11.62%
Michael Baker Jr., Inc.	$613,689.11	$613,689.11	$60,927.70	$552,761.41	9.93%
Lockwood, Andrews and Newman, Inc.	$53,268.74	$53,268.74	$9,839.75	$43,428.99	18.47%
Rodriguez Transportation Group, Inc.	$11,504.05	$11,504.05	$0.00	$11,504.05	0.00%
Cox-McLain Environmental Consulting, Inc.	$12,060.00	$12,060.00	$0.00	$12,060.00	0.00%
Blanton & Associates, Inc.	$19,451.50	$19,451.50	$40.00	$19,411.50	0.21%
Zara Environmental, LLC	$8,763.97	$8,763.97	$0.00	$8,763.97	0.00%
Poznecki-Camarillo, Inc.	$8,134.80	$8,134.80	$0.00	$8,134.80	0.00%
RJ Rivera & Associates, Inc.	$242,337.18	$242,337.18	$41,811.91	$200,525.27	17.25%
Task 3.0 - Environmental Impact Statement (EIS) Initiation	$24,129.00	$24,129.00	$10,954.14	$13,174.86	45.40%
Michael Baker Jr., Inc.	$22,629.00	$22,629.00	$10,954.14	$11,674.86	48.41%
Poznecki-Camarillo, Inc.	$1,500.00	$1,500.00	$0.00	$1,500.00	0.00%
Task 4.0 - Draft Environmental Impact Statement (DEIS)	$1,521,299.61	$1,521,299.61	$231,041.66	$1,290,257.95	15.19%
Michael Baker Jr., Inc.	$561,448.00	$561,448.00	$96,957.19	$464,490.81	17.27%
Blanton & Asociates, Inc.	$510,735.78	$510,735.78	$16,228.31	$494,507.47	3.18%
Cox-McLain Environmental Consulting, Inc.	$109,061.80	$109,061.80	$27,146.39	$81,915.41	24.89%
LBG-Guyton Associates	$16,277.72	$16,277.72	$0.00	$16,277.72	0.00%
Zara Environmental, LLC	$299,371.91	$299,371.91	$90,709.77	$208,662.14	30.30%
Poznecki-Camarillo, Inc.	$24,404.40	$24,404.40	$0.00	$24,404.40	0.00%
Task 5.0 - Final Environmental Impact Statement (EIS)	$0.00	$0.00	$0.00	$0.00	
Task 6.0 - Engineering	$1,164,735.92	$1,164,735.92	$856,250.80	$308,485.12	73.51%
Michael Baker Jr., Inc.	$223,649.00	$223,649.00	$177,305.93	$46,343.07	79.28%
Lockwood, Andrews and Newman, Inc.	$158,777.16	$158,777.16	$101,067.37	$57,709.79	63.65%
Rodriguez Transportation Group, Inc.	$517,768.20	$517,768.20	$523,129.32	-$5,361.12	101.04%
RJ Rivera & Associates, Inc.	$264,541.56	$264,541.56	$54,748.18	$209,793.38	20.70%
Totals	**$4,133,401.91**	**$4,133,401.91**	**$1,326,328.41**	**$2,807,073.50**	**32.09%**

* Figures do not include outstanding subconsultant invoices

All Firms	PA #1 Costs PA Complete	PA #2 Costs	Total Costs Through 2/28/10
Michael Baker Jr., Inc.	$854,300.58	$452,910.83	$1,307,211.41
Lockwood, Andrews and Newman, Inc.	$175,116.97	$110,907.12	$286,024.09
Rodriguez Transportation Group, Inc.	$73,129.49	$524,975.34	$598,104.83
RJ Rivera & Associates, Inc.	$104,612.76	$99,553.53	$204,166.29
Community Awareness Services	$89,991.77	$0.00	$89,991.77
Blanton & Associates, Inc.	$16,176.07	$16,268.31	$32,444.38
Cox-McLain Environmental Consulting, Inc.	$6,260.80	$28,543.59	$34,804.39
LBG-Guyton Associates	$10,081.15	$0.00	$10,081.15
Zara Environmental, LLC	$15,731.00	$93,169.69	$108,900.69
Poznecki-Camarillo, Inc.	$22,508.22	$0.00	$22,508.22
SAM	$0.00	$0.00	$0.00
TOTALS	$1,367,908.81	$1,326,328.41	$2,694,237.22

Alamo Regional Mobility Authority
Loop 1604 - Environmental Impact Statement and Record of Decision

LOOP 1604 EIS TEAM PROJECT AUTHORIZATION STATUS REPORT - as of February 28, 2010

Total Completed PA #1 and Current PA #2	$ 5,501,310.72	
DBE Completed PA #1 and Current PA #2	$ 2,456,792.53	44.66%
Total Agreement Costs Billed through 2/28/10	$ 2,694,237.22	
Total DBE Costs Billed through 2/28/10	$ 1,068,966.01	39.68%
Total Local Effort Costs Billed through 2/28/10	$ 652,754.00	24.23%

SUPPORTING INFORMATION

DBE Effort Distribution through 2/28/10

DBE Firms	Completed PA #1	PA #2 Contracted	PA #2 Invoiced	Total Costs Billed
Blanton & Associates, Inc.	$ 16,176.07	$ 542,497.84	$ 16,268.31	$ 32,444.38
Community Awareness Services, Inc.	$ 89,991.77	$ -	$ -	$ 89,991.77
Cox/McLain Environmental Consulting, Inc.	$ 6,260.80	$ 134,629.00	$ 28,543.59	$ 34,804.39
Poznecki-Camarillo, Inc.	$ 22,508.22	$ 44,301.00	$ -	$ 22,508.22
RJ Rivera & Associates, Inc.	$ 104,612.76	$ 514,232.99	$ 77,598.97	$ 182,211.73
Rodriguez Transportation Group	$ 73,129.49	$ 562,754.20	$ 524,975.34	$ 598,104.83
Zara Environmental, LLC	$ 15,731.00	$ 329,967.39	$ 93,169.69	$ 108,900.69
Total	$ 328,410.11	$ 2,128,382.42	$ 740,555.90	$ 1,068,966.01

Local Effort Distribution through 2/28/10
Includes Completed PA #1 and PA #2 Billed Costs

	Local	Non-local	Total	% Local
Michael Baker Jr., Inc.	$ 184,522.90	$ 1,122,688.51	$ 1,307,211.41	14.12%
Subconsultants (DBE and Non-DBE)	$ 468,231.10	$ 918,794.71	$ 1,387,025.81	33.76%
Total	$ 652,754.00	$ 2,041,483.22	$ 2,694,237.22	24.23%