

ALAMO REGIONAL MOBILITY AUTHORITY

Meeting, December 9, 2004, Noon, in the Greater Kelly Development Authority, Main Conference Room, 143 Billy Mitchell Blvd., Suite 6, San Antonio, Texas

MEETING

1. Call meeting to order. Chairman B. Thornton called the meeting to order at 12:12 p.m. R. Diaz requested to be excused. Chairman Thornton recognized Henry Munoz as the new appointee from Bexar County Commissioners Court, Pct 1. Chairman Thornton administered the Oath of Office. H. Munoz also signed the Statement of Elected/Appointed Officials. H. Munoz spoke briefly of his professional and civic background. He said he looked forward to working on the RMA board, and hoped to make a contribution to our community regarding transportation issues. Chairman Thornton recalled, for the benefit of the audience, how the RMA had begun in April 2004 with appointments by Governor Perry and Bexar County Commissioners Court, the assignments of working committees, the development of the RMA's By-Laws and Procedures, and at today's meeting would take up formalizing the Five-Year Strategic Plan. He cited these accomplishments as milestones for the RMA.

2. Approval of Alamo regional Mobility Authority Minutes for November 15, 2004 and November 17, 2004. Chairman Thornton asked for a motion to adopt the minutes for the meetings of November 15, and 17, 2004. *R. Thompson made the motion to accept the minutes as prepared. J. Reed seconded. Motion passed.*

3. Communication, including citizens who signed the register to speak. There were no citizens signed to speak.

4. Discussion and appropriate action on approval of the Five-Year (2005-2009) AlamoRMA Strategic Plan. J. Reed, Planning Committee chairman, presented this item. He began by reviewing the many meetings of the Planning Committee. He thanked the transportation partners who participated and the individuals he credited with writing major portions of the plan. J. Reed described how the committee progressed through the process of developing the Strategic Plan. He presented the Strategic Plan to numerous organizations and also at public meetings, thus providing the opportunity for input into the plan. Many offered suggestions and support. Some endorsed the plan. He elaborated on the Mission, Vision, Goals, and Strategies of the plan. *J. Reed made the motion to accept the Five-Year Strategic Plan. R. Thompson seconded.* In discussion, J. Reed clarified the motion and said it pertained primarily to pages 18-34 of the plan.

MPO Director J. Walsh said her work on the committee was rewarding and she was able to see how the Strategic Plan would be integrated into the Metropolitan Transportation Plan and how the two plans compliment each other. TxDOT District Engineer D. Casteel spoke favorably about the Strategic Plan and said TxDOT would lend its support to the plan. S. Mitchell, Chief of Staff for the County Judge, said the development of the Strategic Plan is what Commissioners Court had asked of the RMA. The Strategic Plan is vital to the success of our community in terms of mobility and economic development. T. Griebel, AlamoRMA Executive Director, spoke about the participation of the transportation partners and how this group joined the RMA committee in development and writing of the Strategic Plan. He expects the plan to be published by January 2005. Chairman Thornton and R. Thompson thanked J. Reed, Planning Committee chairman, for his leadership and directing the committee through the numerous committee meetings, drafts, and presentations of the Strategic Plan. *Motion passed.*

5. Briefing and discussion on the development of Starter Toll Road System

(TxDOT). TxDOT representative J. Moczygamba briefed the board on the status of the Starter System. She referred board members to two handouts prepared for this agenda item which identify the initial starter system projects and the extensions. She provided a timeline for right-of-way acquisition. She said consultants are now under contract and working on plans for their respective projects. The plans are due at TxDOT by December 2005. Contracts will be "let" in FY 2006. The estimated cost for the projects is \$450 million dollars. Chairman Thornton emphasized that the minimal amount of land acquisition is important because it shows that new roads are not being built but rather new lanes will be constructed in existing right-of-ways.

6. Discussion and appropriate action on submitting an Application for a Financial Assistance Advance Toll Equity Grant to TxDOT. T. Griebel began discussion of this item by saying the board, at the August meeting, had authorized the executive director to proceed with the work necessary to develop the toll equity grant. At the August meeting he also advised the board that the RMA had to have ownership of the system. Since that meeting, he has learned from the TxDOT general counsel the intent of the grant was to allow the RMA to study the system in order to have a better understanding of how the RMA would proceed. He referred the board to three handouts which included a timeline, a projected 50-mile network of toll lanes, and the TxDOT starter system segment. He proposed to the board to undertake developing the western extension (from La Canera where the starter system toll lanes will end to SH 151, which is approximately 10 miles). This would result in a 32 mile toll lane system helping generate funds to repay the revenue bonds. Construction costs are estimated at \$130 million. It would require selling approximately \$160 million in bonds. The RMA should apply for a \$20 million Advance Toll Equity Grant to acquire the right-of-way of the western extension, accomplish the traffic and revenue study for the entire 32 mile system and design for the 10 mile project. T. Griebel recommended that the board authorize the chairman to submit the grant application. The Texas Transportation Commission could approve the grant at their February 2005 meeting. Approval of the grant by the TxDOT Commission would signal the hiring of consultants to assist the RMA in moving forward with the western extension. Also, part of the grant request allows for the RMA to develop a strategic

development plan for the entire network. In closing he indicated that this grant is a very important step for the RMA to become an independent agency. *J. Reed made the motion to authorize the board chairman to prepare and submit an Application for a Financial Assistance Advance Toll Equity Grant to TxDOT in the amount of \$20 million. R. Thompson seconded. Motion passed.*

7. Discussion and appropriate action on the AlamoRMA's Legislative Agenda for the 79th Texas Legislative Session. T. Griebel briefed the board on the legislative agenda. He said he is not asking the board to vote today. This is a draft. He identified five items he felt the RMA needs to monitor and work with other RMA's in the development of legislation. He briefed the board on each item. A formal legislative agenda will be presented to the board at the January 2005 meeting.

8. Discussion and appropriate action on the Interlocal Agreement between Bexar County and the AlamoRMA. T. Griebel presented the Interlocal Agreement, Loan #2. He mentioned some of the particulars in the agreement and recommended the board approve the agreement thus providing the RMA to continue in operation. *H. Munoz made the motion to approve the Interlocal Agreement, Loan #2, between Bexar County and the AlamoRMA. General W. McBride seconded. Motion passed.*

9. Discussion and appropriate action on the financial statements for the period ending November 30, 2004. J. Lopez, Comptroller, briefed the board and answered questions regarding the financial statement for the period ending November 30, 2004. The documents reviewed included the "Statement of Expenses and Changes in Fund Deficit," "Balance Sheet," and "Statement of Cash Flow." *Chairman Thornton asked for a motion from the board to accept the financial statements for the period ending November 30, 2004. The motion was made by R. Thompson. J. Reed seconded. Motion passed.*

10. Discussion and appropriate action on opening an Investment Account through the AlamoRMA's Financial Institution. T. Griebel opened discussion on this item by saying the board had asked about the RMA making investments and the investment potential from the city and county loans. He said the board would have to authorize staff to open an investment account. He added that if the board so chooses, it should also set parameters and that the investments not be speculative. J. Lopez briefed the board on the information she has received from Frost Investment Services since the RMA has established a banking relationship with Frost Bank. Transfers can be made from the bank account to the investment account and she recommends the investments be in Money Market, U.S. Treasury paper, or U.S. Municipal Funds. This would insure high security but low growth, and the growth would not equal or exceed the interest cost. *General W. McBride made the motion to authorize the director to open an Investment Account with Frost Bank Investment Services and limit investments to Money Market, U.S. Treasury paper, or U.S. Municipal Funds. R. Thompson seconded. Motion passed.*

In a related financial item, T. Griebel advised the board that he had received correspondence from the executive director of TxDOT granting a waiver of the 2004

audit period for the AlamoRMA. An audit will be conducted next year for a fifteen month period.

11. Presentation/briefing on AlamoRMA organization start-up progress.

For the purpose of discussion, T. Griebel presented a draft organizational chart and a draft of the AlamoRMA start up development chart. The organization chart envisions the RMA staffing over the next 12 months. He identified the permanent staff positions and contractual consultants along with a proposed hiring schedule. He indicated that he plans to formalize the organizational chart and will prepare a draft in late 2005 for staffing and consultant projections through December 2006. He also mentioned the need to find office space to house the RMA offices. He anticipates the RMA relocating to new offices in April 2005. T. Griebel advised the board he will be meeting with the special committee chaired by General McBride regarding hiring consultants.

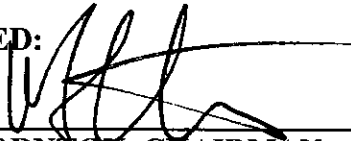
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The AlamoRMA board did not meet in Executive Session

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There being no further business to come before the board, Chairman Thornton adjourned the meeting at 2:05 p.m.

APPROVED:

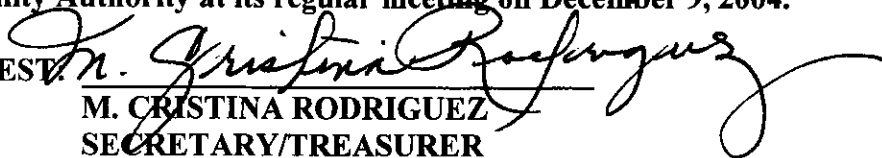


**BILL THORNTON, CHAIRMAN
ALAMO REGIONAL MOBILITY AUTHORITY**

DATE ADOPTED: JANUARY 12, 2005

I hereby certify that the above and foregoing pages constitute the full, true and correct minutes of all the proceeding and official records of the Alamo Regional Mobility Authority at its regular meeting on December 9, 2004.

ATTEST:



**M. CRISTINA RODRIGUEZ
SECRETARY/TREASURER**