

AGENDA

GENERAL MEETING OF THE BOARD OF DIRECTORS OF THE ALAMO REGIONAL MOBILITY AUTHORITY

Greater Kelly Development Authority
Main Conference Room
143 Billy Mitchell Blvd. Suite No. 6
San Antonio, Texas

Wednesday, August 09, 2006
12:00 PM

- ✓ 1) Call meeting to order.
- ✓ 2) Approval of the Minutes of the Alamo RMA July 12, 2006 Board of Directors Meeting
- 3) Project Status Report (Pat Irwin/David Casteel):
 - A. Loop 1604/US 281 CDA Project
 - B. IH 35 Managed Toll Lanes Project
 - C. SH 16 Express Toll Lanes Project
 - D. Wurzbach Parkway Toll Interchange and Through Lane Project
- ✓ 4) Discussion and appropriate action to select a firm to serve as bond counsel for the Alamo Regional Mobility Authority and to authorize the Executive Director to negotiate a contract for legal services with the selected firm for a five year period.
- ✓ 5) Discussion and appropriate action authorizing an amendment to the FY 2005-2006 Annual Operating and Capital Budget.
- ✓ 6) Discussion and appropriate action authorizing adoption of the FY 2006-07 Annual Operating and Capital Budget.
- ✓ 7) Resolution supporting the inclusion of the Alamo Regional Mobility Authority as a member of the San Antonio Regional Disparity Study Consortium for the purpose of participating in a Regional Business Disparity Causation Study Analysis and authorizing an interlocal agreement with the City of San Antonio for the expenditure of funds to participate in the study.
- ✓ 8) Discussion and appropriate action on the financial statements for the period ending

July 31, 2006. (Carrie Conner)

- 9) Citizens' Communications (citizens must sign the register to speak)
- 10) Presentation/briefing - Executive Director Report. (Terry Brechtel)
- 11) Executive Session - Pursuant to Chapter 551, Subchapter D, Texas Government Code:
 - A. Subsection 551.071(1). Consultation with Attorney – Consultation with, and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, and other legal issues.
 - B. Section 551.074. Personnel Matters – Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.
 - C. Section 551.072. Deliberation Regarding Real Property - Discussion of real property purchase, exchange, lease, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

Adjournment

NOTES

Agenda item numbers are assigned for ease of reference only, and do not necessarily reflect the order of their consideration by the AlamoRMA Board of Directors.

ALAMO REGIONAL MOBILITY AUTHORITY ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: Entrance to the Greater Kelly Development Authority is accessible through the main entrance at 143 Billy Mitchell Blvd. Suite 6. Parking spaces reserved for the disabled are located at the main entrance. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact Joelle Sierra at (210) 495-5256 at least two working days prior to the meeting so that appropriate arrangements can be made.

Presenters with audiovisual needs are requested to contact Joelle Sierra at (210) 495-5256, at least two working days prior to the meeting. Public comment on agenda items – interested persons may speak on any of the agenda items provided they have signed the register available at the entrance of the meeting prior to consideration of that item by the board. The Chairman may limit the amount of time allowed for each speaker. Public comment that does not relate to a specific agenda item must

be made during the Citizens' Communications period provided that speakers have signed the register available at the entrance of the meeting prior to speaking.

Posted: August 4, 2006 5:00 p.m.

Alamo Regional Mobility Authority

Meeting July 12, 2006, noon, in the Port Authority of San Antonio, Conference Room, at 143 Billy Mitchell Blvd.

Minutes

1. **Call meeting to order.** Chairman Thornton called the meeting to order at 12:05pm. All Board members, with the exception of H. Munoz, were present.
2. **Approval of the Minutes of the AlamoRMA June 14, 2006 Board of Director meeting.** *J. Reed made the motion to approve the minutes as were presented. J. Jenkins seconded. Motion carried.*
3. **Project Status Report.** P. Irwin, Director of Engineering and Operations for Alamo RMA, and J. Brown, Deputy District Engineer for TxDOT, updated the Board on the US 281/Loop 1604, I 35, SH 16, and Wurzbach Parkway projects.

Loop 1604 & US-281 – J. Brown, Deputy District Engineer for TxDOT, updated the Board on the Loop 1604 & US-281 project. J. Brown stated that TxDOT is currently in the Public Involvement process of the environmental study. J. Brown also stated that TxDOT held two public meetings on June 27 and 28, 2006. With the current timeline the environmental process for both of these projects could be completed as early as the first part of 2007.

I 35 – P. Irwin, Director of Engineering and Operations for the Alamo RMA, briefed the board on the status of the I 35 project. P. Irwin stated that the project selection matrix that HNTB has been working on was reviewed. The document injected environmental, safety, and constructability issues, along with other issues which will help determine which projects should be developed initially, and which will allow the RMA to schedule development of all the projects along the 20 mile corridor. T. Brechtel requested that since the document is now complete, HNTB develop a work authorization that would begin their development of those projects on the I-35 Corridor. Once the work authorization is approved, then HNTB can begin the environmental process phase for the Corridor.

SH 16 – P. Irwin, Director of Engineering and Operations for the Alamo RMA, briefed the Board on the status of SH 16. P. Irwin stated that the Agency Coordination meeting was held on June 15, 2006. The coordination meeting was an effort to identify potential issues as well as to provide communications with those agencies and to give them an idea of who the RMA is and what they are doing, and the general process we would follow in developing SH16. Agency coordination meetings will be held periodically to make sure that they (the other agencies) will be able to comment on the work and that if issues do arise, the other agencies know who to contact to solve them at an early level. The initial draft of the environmental constraints map that HNTB has been working on is still being worked on. HNTB is continuing to go over all of the documents that TxDOT has given the RMA regarding SH16 which will be used as reference materials as the RMA develops this project.

Wurzbach Parkway – P. Irwin, Director of Engineering and Operations for the Alamo RMA, briefed the Board on the status of Wurzbach Parkway. P. Irwin stated that the RMA is continuing to gather design and environmental data. HNTB is currently going over documents TxDOT has given them, particularly paying special attention to the Environmental data. HNTB is verifying the design of the interchange, the new alignments to make sure that they fit within the Corridor, and to ensure that they are constructible as well as maintainable down the road. They are verifying the

design with detailed numbers to make sure that the design is sound. T. Brechtel stated that the Level II Traffic and Revenue Study should be completed by the end of this year, or the beginning of next year. She also stated that the RMA will kick off the Environmental Study within the next 30 days.

- 4. **Presentation by Texas Department of Transportation on SH130 Segments 5 and 6.** P. Russell, Director of the Texas Turnpike Authority Division of the Texas Department of Transportation, updated the Board on State Highway 130 and the concession CDA of said project. P. Russell lead an in depth discussion on key terms of the SH130 segments.
- 5. **Discussion and appropriate action on the financial statements for the period ending June 30, 2006.** C. Conner, Comptroller, presented the financial statements for period ending June 30, 2006. She reviewed the balance sheet, described the assets, liabilities, and fund equity; the statement of revenue, expenses, and changes in fund deficit, explained the monies allocated for each column, and the statement of cash flow. *R. Diaz made the motion to approve the financial statements as represented to the Board. J. Reed seconded. Motion carried.*
- 6. **Presentation/briefing - Executive Director Report.** T. Brechtel went over the Board calendar, and the new RMA newsletter. T. Brechtel discussed public presentations the RMA has been engaged in over the past three months. T. Brechtel also provided related materials for Board information. Concluding the Executive Director Report, T. Brechtel reminded the Board about the RMA's first Public Meeting on SH 16, which is scheduled for July 27, 2006.

7. **Executive Session.**

* * * *

The Alamo Regional Mobility Authority did not meet in Executive Session

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There being no further business to come before the board, Chairman Thornton adjourned the meeting at 2:15p.m.

APPROVED:

BILL THORNTON, CHAIRMAN

DATE ADOPTED: _____

I hereby certify that the above foregoing pages constitute the full, true, and correct minutes of all the proceedings and official records of the Alamo Regional Mobility Authority at its meeting on July 12, 2006.

ATTEST: _____
REYNALDO DIAZ
SECRETARY/TREASURER



GEC ACTIVITIES REPORT

July, 2006

During the month of July, work continued on the initial tasks (Phase 1) of project implementation for the US281/Wurzbach Parkway Interchange Project, and considerable efforts were dedicated to preparations for alternatives analyses and the initial Public Meeting on SH16 (Bandera Road) Toll Project held on July 27, 2006.

Preliminary activities related to the Phase 1 implementation of the US281/Wurzbach Parkway Interchange Toll Project included researching environmental issues and preparations for development of a preliminary Constraints Map and the design refinement of the previously identified alternative concept for the US281/Wurzbach Parkway Interchange. Concerted efforts on the environmental assessment studies had been deferred pending receipt of the additional file documentation and approval of the revised Work Authorization from TxDOT. Approval was received from TxDOT, and the revised Work Authorization for Environmental Assessment of the Wurzbach Parkway Corridor from Blanco Road to Wetmore Road was executed on July 26, 2006.

Major activities and the significant efforts on the SH16 Toll Project included continued environmental data collection and constraints mapping in support of the environmental assessment, development of a preliminary listing of alternative concepts from file documentation and information received at the Agency Coordination Conference, development of preliminary screening criteria and preparation of an alternatives evaluation matrix, and continuing preparations for the Public Meeting held on July 27, 2006.

Based on direction from the Authority staff at a meeting on July 6, 2006, the original Work Plan for the IH35 Toll Project is being reviewed and revised, as appropriate, to finalize and Scope of Services and Fee in preparation for execution of a Work Authorization to initiate project development activities and the environmental assessment for the Project. As a result of changes in the timelines for the Wurzbach Parkway Project and the IH35 Toll Project, the overall Work Plan for the three Transfer Projects is being revised, and a revised Drawdown Schedule has been prepared for consideration and use by the Authority.

Concerted efforts also are continuing for implementation of the Public Involvement Program – Phase 1A. Activities include ongoing execution of the Public Involvement Plan, preparation and mailing of the initial newsletter, and refinement of public outreach materials in preparation for the initial Community Workshop held on July 11, 2006 and the initial Public Meeting of the SH16 Toll Project held on July 27, 2006.

Project Management and Administration

- Continued overview of project activities and status of work tasks, and prepared Project Progress Reports.
- Attended AlamoRMA Regular Board of Directors Meeting on July 12, 2006.
- Preparing the revised Work Plan for implementation of the IH35 Toll Project.

Public Information/Awareness/Marketing Program

- Attended meetings with AlamoRMA staff and the PI Team for continued implementation of the Action Plan for Phase 1A.
- Continued activities for Public Involvement and Public Outreach, including:
 - news clip coverage,
 - revisions to newsletter to finalize, and mail distribution,
 - facilitating media release writing and dispersal, and
 - management and coordination activities to carry out the public workshop and meeting.

Toll System Transfer Projects Implementation

Project Management and Program Implementation

- Prepared, reviewed and executed additional subconsultant agreements for the various work authorizations executed by the Authority.
- Reviewed the current status of active authorizations and refined/updated Project Schedules for implementation of the SH16, the US281/Wurzbach Parkway Interchange, and the IH35 Transfer Projects.
- Prepared a revised Drawdown Schedule for the Transfer Projects.

SH16 Toll Project

- Completed preparations for and conducted the initial Public Meeting on July 27 as part of the implementation of the environmental assessment and alternatives analysis.
- Completed an initial draft of an environmental constraints map for the SH 16 Corridor, including a hazardous materials database search.
- Continued review of the file documentation for the SH16 Toll Project provided by TxDOT, as well as research of environmental and agency data sources.
- Completed preparation of the DRAFT Design Summary Report.
- Developed an initial listing of Alternative Concepts, based on document research and discussions at the Agency Coordination Conference.

- Began preparation of alternatives evaluation criteria and matrix.

US281/Wurzbach Parkway Interchange Toll Project

- Continued review of the US281/Wurzbach Parkway Interchange file documentation provided by TxDOT.
- Continued design studies and refinements to the proposed alternate interchange configuration.
- Continued with the development of an environmental constraints map for the Wurzbach Parkway corridor.

TxDOT CDA Procurement Evaluation

- Received notice of availability of Draft Book 2B of the TxDOT Programmatic CDA for the US281/Loop 1604 Project in June. No activities reported this period.

General Engineering Assistance

- No activities reported this Period.

GEC TEAM WORK AUTHORIZATION STATUS - as of July 28, 2006

Work Auth. No.	Work Authorization - Description	BUDGET STATUS			PROGRAM STATUS		REMARKS
		AUTHORIZED	EST. EXPEND. thru 07/06*	BALANCE	% SPENT	% COMPLETE	
Program Start-up							
1	General Engineering Services / Timeline	\$ 73,084	\$ 70,621	\$ 2,463	97%	95%	
3	General Engineering Services / Implementation Planning						Work Complete
10	General Engineering Assistance						Work Complete
Public Involvement Program							
2	Phase 1 - Public Surveys & Key Messages	\$ 362,920	\$ 299,896	\$ 63,034	83%	60%	Ongoing Tasks - Engineering reviews and advise, as requested
4	Phase 1A - Message Delivery & Media						Work Complete
TxDOT US281/Loop 1604 Project CDA Procurement							
5	Initial CDA Evaluation	\$ 24,754	\$ 14,149	\$ 10,605	57%	80%	Ongoing Tasks - Public Outreach efforts and media contacts
IH35 Project Development							
6	Development of Work Plan and Schedule for IH35 Project	\$ 354,593	\$ 61,451	\$ 293,142	17%	10%	Review of Qualifications Submittals - Substantially Complete
9.1	Project Management (HNTB)						Work Complete
SH16 (Bandera Road) Project Development							
7	Development of Work Plan and Schedule for SH16 Project	\$ 1,009,563	\$ 264,963	\$ 744,600	26%	10%	Ongoing Tasks - Management / Administration / Coordination Developed Decision Matrix and Project Development Schedule
7.1	Data analysis & preliminary alternatives study						Work Complete
9.1	Project Management (HNTB)						Work Complete
9.2	SH16 Toll Project - Phase 1						Ongoing Tasks - Management / Administration / Coordination
US281/Wurzbach Parkway Inter. Project Development							
8	Development of Work Plan and Schedule for US281/WMP Project	\$ 608,354	\$ 124,543	\$ 483,812	20%	10%	Ongoing Tasks - EA Constrains Mapping and Alternatives Studies
8.1	Initiate preliminary alternatives study refinement						Work Complete
9.1	Project Management (HNTB)						Work Complete
9.3	Wurzbach Parkway Project - Phase 1						Ongoing Tasks - Management / Administration / Coordination
9.4	Wurzbach Parkway Preliminary Cost Study						Scope Redirected
Total Work Authorizations		\$ 2,433,269	\$ 835,612	\$ 1,597,657	34%		Work Complete

* Includes actual amounts invoiced thru 06/06 plus estimated expenditures for 07/06.

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
ALAMO REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 06-15

WHEREAS, the Alamo Regional Mobility Authority ("AlamoRMA") was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 TEX. ADMIN. CODE § 26.01, *et. seq.* (the "RMA Rules"); and

WHEREAS, the Board of Directors of the AlamoRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, prudent management and fiscal oversight are overriding objectives of the AlamoRMA Board of Directors; and

WHEREAS, it is necessary and desirable to develop and adopt a budget for AlamoRMA operations at the commencement of each fiscal year; and

WHEREAS, on September 14, 2005, the AlamoRMA Board of Directors approved an operating budget for the 2005-2006 fiscal year ("FY 2005-2006"); and

WHEREAS, the AlamoRMA staff has recommended certain revisions to the FY 2005-2006 budget for the remainder of the fiscal year as reflected in the amended budget attached hereto as Attachment "A."

NOW THEREFORE, BE IT RESOLVED, that the AlamoRMA Board of Directors approves the amended budget for FY 2005-2006, attached hereto as Attachment "A"; and

BE IT FURTHER RESOLVED, that this budget may be further amended from time-to-time with the approval of the Board of Directors.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 9th day of August, 2006.

Submitted and reviewed by:

Approved:

Terry Brechtel
Executive Director for the
Alamo Regional Mobility Authority

William E. Thornton
Chairman, Board of Directors
Resolution Number 06-15
Date Passed 08/09/06

ALAMO
REGIONAL MOBILITY AUTHORITY
FY06 REVISED BUDGET

Board of Directors Meeting
August 9, 2006

FY06 Revised Budget

FY06 Budget adopted September, 2005 for \$1.5M was based on loans from City of San Antonio and Bexar County, which total \$1.25M to date.

Since adoption of the FY06 Budget the following events have occurred:

- Execution of the TxDOT Financial Assistance Agreements
- Transfer of Development Authority for 3 Mobility Projects

www.AlamoRMA.org

FY06 Revised Budget

FY06 Adopted Budget	1,504,192
Budget Revisions	
Increases	1,251,922
Decreases	(520,251)
	<hr/>
FY06 Revised Budget Total	2,235,863

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FY06 Revised Budget

BUDGET INCREASES

Professional Services

- Development Authority/Local Control
- Accelerated Projects
- Public Involvement

BUDGET DECREASES

Staff Compensation – New Hire positions budgeted
but not filled

Other - Travel & Conference, Utilities, Interest,
Telephone, Equipment less than budgeted

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ALAMO
REGIONAL MOBILITY AUTHORITY
FY06 REVISED BUDGET

Board of Directors Meeting
August 9, 2006

ALAMO
REGIONAL MOBILITY AUTHORITY
 FY06 REVISED BUDGET
 Reconciliation to FY06 Adopted Budget

FY06 ADOPTED BUDGET		(1,504,192)
BUDGET REVISIONS - INCREASES		
Professional Services	(1,242,678)	
Office Space	(3,687)	
Advertising & Public Involvement	(2,811)	
Supplies, Printing, Postage, Equipment, Subscriptions	(2,746)	
TOTAL INCREASES	<u>(1,251,922)</u>	
BUDGET REVISIONS - DECREASES		
Salary, Benefits, Retirement & Payroll Expense	424,725	
Travel & Conference	35,449	
Utilities	15,000	
Interest Expense	11,950	
Telephone	11,751	
Equipment Purchases	5,374	
Website Maintenance	4,593	
Interest Income (Increase)	3,283	
Other	8,126	
TOTAL DECREASES	<u>520,251</u>	
BUDGET REVISIONS NET INCREASE	(731,671)	<u>(731,671)</u>
FY06 REVISED BUDGET		<u><u>(2,235,863)</u></u>

**ALAMO
REGIONAL MOBILITY AUTHORITY**

REVISED BUDGET

For the fiscal year ending September 30, 2006

	FY06 REVISED BUDGET			FY06 ADOPTED BUDGET	FY06 REVISED VS. ADOPTED BUDGET VARIANCE
	ACTUAL	PROJECTED	TOTAL		
	1Q-3Q	4Q			
Non-Operating Income:					
Interest Income	12,083	1,200	13,283	10,000	3,283
Total Non-Operating Income	<u>12,083</u>	<u>1,200</u>	<u>13,283</u>	<u>10,000</u>	<u>3,283</u>
Operating Expenses:					
Salary, Benefits and Retirement Expense	237,556	108,467	346,023	742,682	396,659
Payroll Tax Expense	14,683	7,261	21,944	50,010	28,066
Travel & Conference	10,672	15,379	26,051	61,500	35,449
Insurance Expense	3,293	1,914	5,207	7,000	1,793
Website Maintenance	407	-	407	5,000	4,593
Telephone	5,549	2,700	8,249	20,000	11,751
Supplies, Printing, Postage, Equipment, Subscriptions	14,846	5,700	20,546	17,800	(2,746)
Office Space	34,345	16,542	50,887	47,200	(3,687)
Utilities	-	-	-	15,000	15,000
Meeting Expense	1,234	600	1,834	5,000	3,166
Memberships	1,825	1,000	2,825	5,000	2,175
Professional Services	535,216	1,157,462	1,692,678	450,000	(1,242,678)
Advertising & Public Involvement	1,811	1,000	2,811	-	(2,811)
Miscellaneous Expense	1,259	750	2,009	3,000	991
Total Operating Expenses	<u>862,694</u>	<u>1,318,775</u>	<u>2,181,469</u>	<u>1,429,192</u>	<u>(752,277)</u>
Loss From Operations	(850,611)	(1,317,575)	(2,168,186)	(1,419,192)	748,994
Nonoperating Expenses:					
Interest Expense	28,538	9,512	38,050	50,000	11,950
Total Non-Operating Expenses	<u>28,538</u>	<u>9,512</u>	<u>38,050</u>	<u>50,000</u>	<u>11,950</u>
Equipment Purchases	25,926	3,700	29,626	35,000	5,374
Net Loss	<u>(905,076)</u>	<u>(1,330,787)</u>	<u>(2,235,863)</u>	<u>(1,504,192)</u>	<u>731,671</u>
Retained deficit at October 1, 2005		(604,538)			
Projected retained deficit at September 30, 2006		(2,840,400)			

ALAMO
REGIONAL MOBILITY AUTHORITY

FY06 REVISED BUDGET
Professional Services Summary

NAME	SERVICE	ACTUAL 1Q-3Q	FY06 REVISED BUDGET PROJECTED 4Q EXPENSE			TOTAL	FY06 ADOPTED BUDGET	FY06 REVISED VS. ADOPTED BUDGET VARIANCE
			JULY	AUG	SEPT			
Project Planning & Development								
HNTB	General Engineering Consultant	267,399	458,061	227,699	357,790	1,043,550	1,310,949	
Jim Griffin	Project Development Advisor	37,608	10,230	10,230	10,230	30,690	68,298	
Financial/Accounting								
Carrie Conner	Accounting & Administration	36,946	6,600	-	-	6,600	43,546	
Jama Lopez	Accounting & Administration	9,387	-	-	-	-	9,387	
Garza Gonzalez	External Auditor	5,000	-	-	-	-	5,000	
Estrada-Hinojosa	Financial Advisor	40,610	18,000	10,000	10,000	38,000	78,610	
Legal								
Locke-Liddell/Loeffler Tuggey	General Counsel	123,189	11,562	13,530	13,530	38,622	161,811	
Other Professional Services								
Global Employment Solutions	Temporary Office Admin Svcs	15,077	-	-	-	-	15,077	
		535,216	504,453	261,459	391,550	1,157,462	1,692,678	450,000
								(1,242,678)

1,157,462
check

1,692,678
check

450,000
check

Assumptions: (cont'd next page)

1. Fees for Jim Griffin 4Q06 based on svcs 3 days/week at \$85/hr rate for 11 weeks; travel time 6 hrs/week at \$25/hr rate for 11 weeks; and travel expense at \$600/week for 11 weeks (total of 13 weeks July-Sept)
2. Fees for Locke-Liddell/Loeffler Tuggey July based on \$246/hr rate and 47 hours billed, which is average rate/hr and average billed hours March-May, 2007; fees Aug-Sept increased to reflect 55 hours billed/month
3. Fees for Carrie Conner July based on 30 hrs/week at \$55/hr rate
4. Fees for Estrada-Hinojosa based on \$200/hr rate and 50 hrs billed July, August, and Sept; July also includes 40 hrs projected for June svcs not previously recognized

ALAMO
REGIONAL MOBILITY AUTHORITY
 FY06 REVISED BUDGET
 Professional Services Summary

5. Fees for HNTB July -Sept based on the following:

July:	
GEC Work Authorization Status - Estimated Expenditure as of June 30, 2006	608,757
less HNTB fees included in FY05 financial statements	(81,119)
less HNTB fees included in financial statements for period ending June 30, 2006	(267,398)
plus projected fees for July per HNTB Projected Fee Drawdown dated 7/21/06	<u>197,821</u>
August:	<u>458,061</u>
Projected fees for August per HNTB Projected Fee Drawdown dated 7/21/06	<u>227,699</u>
September:	
Projected fees for August per HNTB Projected Fee Drawdown dated 7/21/06	<u>357,790</u>

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
ALAMO REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 06-16

WHEREAS, the Alamo Regional Mobility Authority ("AlamoRMA") was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 TEX. ADMIN. CODE § 26.01, *et. seq.* (the "RMA Rules"); and

WHEREAS, the Board of Directors of the AlamoRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, prudent management and fiscal oversight are overriding objectives of the AlamoRMA Board of Directors; and

WHEREAS, it is necessary and desirable to develop and adopt a budget for AlamoRMA operations at the commencement of each fiscal year; and

WHEREAS, the 2005-2006 fiscal year comes to a close on September 30, 2006; and

WHEREAS, the AlamoRMA staff has developed a budget for fiscal year 2006-2007 ("FY 2006-2007"), attached hereto as Attachment "A."

NOW THEREFORE, BE IT RESOLVED, that the AlamoRMA Board of Directors approves the budget for FY 2006-2007, attached hereto as Attachment "A"; and

BE IT FURTHER RESOLVED, that this budget may be amended from time-to-time with the approval of the Board of Directors.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 9th day of August, 2006.

Submitted and reviewed by:

Approved:

Terry Brechtel
Executive Director for the
Alamo Regional Mobility Authority

William E. Thornton
Chairman, Board of Directors
Resolution Number 06-16
Date Passed 08/09/06

ALAMO
REGIONAL MOBILITY AUTHORITY
FY07 OPERATING BUDGET

Board of Directors Meeting
August 9, 2006

FY07 OPERATING Budget

Professional Services	6,703,947
Staff Compensation	880,659
Other Expense	218,102
FY07 Operating Budget	<u>7,802,708</u>

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FY07 OPERATING Budget

PROFESSIONAL SERVICES

Project Planning & Development

General Engineering Consultant	5,408,485
Public Involvement Program	776,128
Project Development Advisor	125,550
SBEDA Program Development	40,000

Financial/Accounting

Financial Advisor	150,000
External Auditor	6,000
Investment Banking (not selected-no fee data)	*****

Legal

General Counsel	197,784
Bond Counsel (not selected-no fee data)	*****
Total Professional Services	<u>6,703,947</u>

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FY07 OPERATING Budget

STAFF COMPENSATION

Executive Committee Review in August

Current Staff - Total 4

Executive Director

Director of Engineering & Operations

Public Information Manager

Office Administrator

New Hires – Total 4

Comptroller – target hire August, 2006

CFO – target hire January, 2007

Engineer – target hire October, 2006

Engineer – target hire January, 2007

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FY07 OPERATING Budget

STAFF COMPENSATION (Continued)

Executive Committee Review in August

Compensation Package

Salary with 4% market adjustment

Retirement contribution

Payroll Tax

Health, life, dental insurance

Disability Insurance (addition FY07)

Performance bonus (addition FY07)

Total Staff Compensation

880,659

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ALAMO
REGIONAL MOBILITY AUTHORITY
FY07 OPERATING BUDGET

Board of Directors Meeting
August 9, 2006

ALAMO
REGIONAL MOBILITY AUTHORITY
FY07 Operating Budget

	<u>FY06 REVISED BUDGET</u>	<u>FY07 BUDGET</u>
Non-Operating Income		
Interest Income	13,283	6,825
Total Non-Operating Income	<u>13,283</u>	<u>6,825</u>
Operating Expenses		
Salary, Benefits and Retirement Expense	346,023	829,048
Payroll Tax Expense	21,944	51,611
Professional Services		
General Engineering Consultant	1,310,949	5,408,485
Public Involvement Program	-	776,128
Project Development Advisor	68,298	125,550
SBEDA Program Development	-	40,000
Financial Advisor	78,610	150,000
External Auditor	5,000	6,000
Investment Banking (not selected-no fee data)	-	*****
General Counsel	161,811	197,784
Bond Counsel (not selected-no fee data)	-	*****
Other Professional Services	68,010	-
Travel & Conference		
Conferences & Staff Development	5,230	13,525
Business Travel	20,821	30,000
Insurance Expense	5,207	6,691
Website Maintenance	407	63
Telephone	8,249	17,685
Supplies, Printing, Postage, Equipment, Subscriptions		
Supplies	5,442	5,040
Printing	3,329	7,250
Postage	1,015	2,171
Equipment Rental & Maintenance	9,950	14,016
Books, Subscriptions & Reference	810	1,132
Office Space	50,887	68,649
Utilities	-	-
Meeting Expense	1,834	4,817
Memberships	2,825	1,825
Advertising & Public Involvement	2,811	3,000
Miscellaneous Expense	2,009	2,813
Total Operating Expenses	<u>2,181,470</u>	<u>7,763,283</u>
Loss From Operations	(2,168,187)	(7,756,458)
Nonoperating Expenses		
Interest Expense	<u>38,050</u>	<u>38,050</u>
Total Non-Operating Expenses	<u>38,050</u>	<u>38,050</u>
Equipment Purchases	29,626	8,200
Net Loss	<u>(2,235,863)</u>	<u>(7,802,708)</u>
Projected retained deficit at October 1, 2006		(2,840,400)
Projected retained deficit at September 30, 2007		(10,643,108)

ALAMO
REGIONAL MOBILITY AUTHORITY
 FY07 Operating Budget
 Professional Services Summary

NAME	SERVICE	FY06 REVISED BUDGET	FY07 PROJECTED EXPENSE BY MONTH												FY07 BUDGET			
			OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT				
Project Planning & Development																		
HNTB	General Engineering Consultant	1,310,949	480,616	491,439	545,139	494,413	504,410	432,724	450,667	494,700	423,176	385,973	356,864	348,364	5,408,485			
HNTB	Public Involvement Program	-	83,445	83,445	83,445	83,445	83,445	83,445	51,079	51,079	51,079	51,079	35,570	35,570	776,128			
Jim Griffin	Project Development Advisor	68,298	10,463	10,463	10,463	10,463	10,463	10,463	10,463	10,463	10,463	10,463	10,463	10,463	125,550			
COSA/Consultant	(not identified) SBEDA Program Development	-	10,000	-	10,000	10,000	10,000	10,000	-	-	-	-	-	-	40,000			
Financial/Accounting																		
Estrada-Hinojosa	Financial Advisor	78,610	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	22,500	22,500	12,500	12,500	150,000			
Garza Gonzalez	External Auditor	5,000	-	-	6,000	-	-	-	-	-	-	-	-	-	6,000			
Firm (not identified)	Investment/Banking	-	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****			
Legal																		
Locke-Liddell/Loeffler Tuggey	General Counsel	161,811	13,530	13,530	13,530	15,498	15,498	15,498	17,466	17,466	17,466	19,434	19,434	19,434	197,784			
Firm (not identified)	Bond Counsel	-	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****			
TOTAL		1,624,668	608,054	608,877	662,577	629,819	633,816	562,130	539,675	583,708	524,684	489,449	434,830	426,330	6,703,947			

Assumptions:

1. Fees for Jim Griffin FY07 based on svcs 3 days/week at \$85/hr rate for 45 weeks; travel time 6 hrs/week at \$25/hr rate for 45 weeks; and travel expense at \$600/week for 45 weeks
2. Fees for Locke-Liddell/Loeffler Tuggey IQ based on \$246/hr (average rate/hr March-May, 2007) and 55 hours billed/month (average 47 hours billed/month March-May, 2007); fees 2Q increased to 63 hrs/month; fees 3Q increased to reflect 71 hrs/month; fees 4Q increased to reflect 79 hrs/month; FY07 budgeted fees approx. 20% greater than FY06 Revised Budget
3. HNTB fees based on HNTB Projected Fee Drawdown dated 7/21/06; HNTB Drawdown will be updated periodically in FY07
4. Garza Gonzalez engagement letter not received to date; fees for FY06 audit based on FY05 audit fee of \$5K plus 20% increase
5. Fees for Estrada-Hinojosa \$100K Oct-July for CDA svcs; \$50K June-Sept Bond Financing Svcs
6. SBEDA (Small Business Economic Development Advocacy) Program Development based on \$10K participation fee in COSA Disparity Study in October, followed by \$30K fee for consultant services to develop program Jan-March
7. Bond Counsel and Investment Banking firms not selected at time of budget formulation, and therefore no fee data available for FY07 Budget
8. HNTB Public Involvement Program expense based on projection dated 8/6/06

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE
ALAMO REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 06-17

WHEREAS, the Alamo Regional Mobility Authority (“AlamoRMA”) was created pursuant to the request of Bexar County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 TEX. ADMIN. CODE § 26.01, *et. seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the AlamoRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the San Antonio Regional Disparity Study Consortium (“Study Consortium”) currently consists of nine political subdivisions and jurisdictions within the San Antonio – Bexar County region of Texas, including the City of San Antonio, San Antonio Water System, CPS Energy, University Health System, the Port Authority of San Antonio, Brooks City-Base, San Antonio Housing Authority, Edwards Aquifer Authority, and Bexar County; and

WHEREAS, the members of the Study Consortium desire to undertake all necessary and reasonable steps to ensure that disadvantaged, minority-owned, and woman-owned businesses (“D/M/WBEs”) are afforded equitable opportunities to participate in local government and other contracts within the relevant marketplace from which Study Consortium members routinely purchase significant quantities of goods and services; and

WHEREAS, in pursuit of its goals, the Study Consortium plans to cause to be prepared a Regional Business Disparity Causation Analysis Study to identify factors responsible for underutilization of D/M/WBEs and discriminatory practices that may have hindered or impeded the ability of D/M/WBEs to compete for and participate in Study Consortium members’ contracts; and

WHEREAS, the AlamoRMA recognizes the importance of the Study Consortium’s mission and desires to lend its support by becoming a member of the Study Consortium for the purpose of participating in certain aspects of a Regional Business Disparity Causation Study Analysis relevant to the authority.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the AlamoRMA authorizes the Executive Director to take such steps as are necessary for the AlamoRMA to become a member of the Study Consortium; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to execute an interlocal agreement with the City of San Antonio for the expenditure of funds to participate in certain aspects of the Regional Business Disparity Causation Study Analysis.

Adopted by the Board of Directors of the Alamo Regional Mobility Authority on the 9th day of August, 2006.

Submitted and reviewed by:

Approved:

Terry Brechtel
Executive Director for the
Alamo Regional Mobility Authority

William E. Thornton
Chairman, Board of Directors
Resolution Number 06-17
Date Passed 08/09/06

ALAMO
REGIONAL MOBILITY AUTHORITY
Statement of Revenue, Expenses and Changes in Fund Deficit
For the period ending July 31, 2006

	ACTUAL MONTH	ACTUAL FISCAL Y-T-D	BUDGET FISCAL Y-T-D	ACTUAL VS. BUDGET VARIANCE FISCAL Y-T-D
Non-Operating Income:				
Interest Income	462	12,545	8,163	4,382
Total Non-Operating Income	462	12,545	8,163	4,382
Operating Expenses:				
Salary, Benefits and Retirement Expense	30,978	268,533	578,305	309,772
Payroll Tax Expense	2,080	16,764	38,207	21,443
Travel & Conference	1,673	12,345	51,246	38,901
Insurance Expense	359	3,651	5,724	2,073
Website Maintenance	-	407	4,060	3,653
Telephone	931	6,480	16,028	9,548
Supplies, Printing, Postage, Equipment, Subscriptions	1,526	16,371	14,640	(1,731)
Office Space	5,514	39,859	37,760	(2,099)
Utilities	-	-	12,000	12,000
Meeting Expense	240	1,474	4,100	2,626
Memberships	-	1,825	5,000	3,175
Professional Services Note I	501,667	1,036,883	375,000	(661,883)
Advertising & Public Involvement	115	1,926	-	(1,926)
Miscellaneous Expense	688	1,947	2,500	553
Total Operating Expenses	545,771	1,408,465	1,144,570	(263,895)
Loss From Operations	(545,309)	(1,395,920)	(1,136,407)	259,513
Nonoperating Expenses:				
Interest Expense	3,277	31,815	40,800	8,985
Total Non-Operating Expenses	3,277	31,815	40,800	8,985
Equipment Purchases	-	25,926	35,000	9,074
Net Loss	(548,586)	(1,453,661)	(1,212,207)	241,455
Retained deficit at October 1, 2005		(604,538)		
Retained deficit at July 31, 2006		(2,058,198)		

Note 1: Professional Services for the month and year-to-date also include accruals for services provided, but not paid, and are as follows:

	July		Y-T-D	
HNTB	458,061	HNTB	725,459	
Garza Gonzalez	-	Garza Gonzalez	5,000	
Locke, Liddell	11,562	Locke, Liddell	134,750	(Tuggey - 19,173)
Jim Griffin	7,445	Jim Griffin	45,053	
Jama Lopez	-	Jama Lopez	9,387	
Carrie Conner	6,600	Carrie Conner	43,546	
Estrada Hinojosa	18,000	Estrada Hinojosa	58,610	
Global	-	Global	15,077	
	501,667		1,036,883	

These financial statements are unaudited and for management's use only.

ALAMO
REGIONAL MOBILITY AUTHORITY

Balance Sheet
July 31, 2006

ASSETS

Current Assets:	
Cash and cash investments	255,041
	<hr/>
Total Current Assets	255,041
Other Assets:	
Prepaid Insurance	1,475
Other Prepaid Expenses	289
Security Deposit	5,514
	<hr/>
Total Other Assets	7,278
	<hr/>
Total Assets	262,320

LIABILITIES AND FUND EQUITY

Current Liabilities:	
Accounts Payable	-
Accrued Expense	698,082
Accrued Vacation Time	1,970
Accrued Interest	56,679
	<hr/>
Total Current Liabilities	756,731
Other Liabilities:	
Bexar County Loan #1 Payable	250,000
Bexar County Loan #2 Payable	500,000
City of San Antonio Loan #1 Payable	500,000
TxDOT Financial Assistance Agreement #1	113,643
TxDOT Financial Assistance Agreement #2	200,144
	<hr/>
Total Other Liabilities	1,563,787
	<hr/>
Total Liabilities	2,320,518
Fund Deficit:	
Retained Deficit	(604,538)
Unreserved - Net loss	(1,453,661)
	<hr/>
	(2,058,198)
	<hr/>
Total Liabilities and Fund Deficit	262,320

These financial statements are unaudited and for management's use only.

ALAMO
REGIONAL MOBILITY AUTHORITY

Statement of Cash Flow
For the period ending July 31, 2006

OPERATING ACTIVITIES:	
Loss from operations	(\$1,453,661)
Adjustments to reconcile loss from operations to net cash used by operating activities:	
(Increase) Decrease in prepaid insurance	(1,169)
(Increase) Decrease in prepaid rent	400
(Increase) Decrease in other prepaid expense	(289)
Increase (Decrease) in accounts payable	(148,205)
Increase (Decrease) in accrued expense	698,082
Increase (Decrease) in accrued paid leave	(7,846)
Net cash provided by Operating Activities	<u>(\$912,687)</u>
INVESTING ACTIVITIES:	
Security Deposit	(5,514)
Net cash provided by Investing Activities	<u>(5,514)</u>
FINANCING ACTIVITIES:	
Increase (Decrease) in interest payable	31,815
Increase (Decrease) in Loans Payable - TxDOT FAA #1	113,643
Increase (Decrease) in Loans Payable - TxDOT FAA #2	200,144
Net cash provided by Capital and Related Financing Activities	<u>345,602</u>
Net cash increase (decrease) for period	<u><u>(\$572,600)</u></u>
Net increase (decrease) in cash and cash investments	
Cash and Cash Investments, October 1, 2005	827,641
Cash and Cash Investments, July 31, 2006	255,041
	<u><u>(\$572,600)</u></u>

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